The Regular Governing Board meeting convened at 6:33 p.m. Governing Board Members present: Buck Crouch, Eva C. Dong, Daniel Hernandez (arrived at 6:51), Roberto Jaramillo, and Beki Quintero.

Approval of Agenda

Board Member Eva Carrillo Dong moved, seconded by Board Member Roberto Jaramillo to approve agenda items as submitted. Motion Passed.

Board Comments

Governing Board Comments

Eva C. Dong expressed her appreciation for the Dollars for Scholars program. This event was just held last week with an amazing turnout that included extended family that were in support of their students. This money is helping take some students to other parts of the world. She also commented on the pride of the community with so many of the staff and educators coming together for education. This especially being difficult with the extreme heat in Phoenix. Thank you.

Beki Quintero relayed “ditto” many teachers wearing red shirts and red faces from the heat. She also encouraged many to attend in commemoration for Del Cid, the tree dedication to be held on May 11th at 9:30 at 22nd and Pantano.

Roberto Jaramillo extended his heartfelt appreciation and congratulations to the teachers in their efforts especially it being Teacher Appreciation Week.

Buck Crouch attended the Dollars for Scholars event and it really was great to see students receiving scholarships. He attended the Kino Rotary Character awards which honored three Sunnyside students who were honored on their high character and in their demonstration of it. He thanked all of the teachers, educators and counselors who stood for the REDforED movement. It was very much appreciated.

Superintendent's Report

Superintendent's Report

Steve Holmes Superintendent, presented the information as follows:

SUNNYSIDE CELEBRATES NATIONAL EDUCATOR WEEK: The Sunnyside District is proud to recognize all of our employees as we celebrate National Educator Week. Thank you to all of the members of our organization, who through dedication and hard work, impact the lives of our students, families, and community.

DAILY STAR PHOTOGRAPHER CAPTURES FIRST DAY BACK: Daily Star photographer, Mamta Popat spent the morning at Craycroft Elementary capturing images of educators welcoming back students and families after this year’s teacher walkout in support of education.

COLLEGE ACADEMY FOR PARENTS CELEBRATES 15-YEAR MILESTONE WITH 2018’ QUINCEAÑERA: Sunnyside congratulates this year’s College Academy for Parents graduating class! The program, offered in collaboration with the UA Office of Early Academic Outreach, helps families learn about college access. This year’s ceremony was held at the University of Arizona. The nearly 120 graduates were honored by Superintendent Steve Holmes, Board Members Eva Dong and Buck Crouch, UA President Dr. Robert Robbins and other guests. Since its inception the program has served 1,100 families and 2,600 students in Sunnyside.
SUNNYSIDE AND DESERT VIEW STUDENTS RECEIVE DOROTHY FINLEY OUTSTANDING TEEN CITIZEN AWARDS: Six students in the Sunnyside Unified School District were recipients of the Dorothy Finley Outstanding Teen Citizen Award at this year’s Metropolitan Education Commission’s Crystal Apple Awards. Students honored included: Abigail Dorough, Zamara Fabela, Amy Martinez, Anthony Woznick (Desert View High School) and Sergio Iriqui and Patrick Robles (Sunnyside High School). Congratulations to all for your outstanding leadership and community involvement.

APOLLO MIDDLE SCHOOL HOSTS ‘ALL AMERICAN AWARDS’: On Friday, May 4th the Sunnyside Neighborhood Association honored more than 40 students from all Sunnyside schools as part of this year’s ‘All American Awards’. Students were recognized for demonstrating qualities such as model behavior, honesty, courteousness, and service to their community.Among those in attendance included: Ward 1 City Council Member Regina Romero, representatives from Ward 5 City Council member Richard Fimbres’ office, as well as representatives from the Office of Tucson Mayor Jonathan Rothschild and representatives from Tucson Police Department and the Pima County Sheriff’s Office.

NOCHE DE LAS ESTRELLAS STUDENT SCHOLARSHIP FUNDRAISER: Noche de las Estrellas is back this Saturday, May 12 at Casino del Sol’s AVA Amphi theatre. The event will feature Folklorico and Mariachi performances from various Sunnyside schools along with special guest performers. This year’s event will pay tribute to Maestro “Cuco” Del Cid in addition to a Serenata de Honor in memory of Sunnyside student and San Miguel High School graduate, Victoria Arias. Proceeds of the event benefit student academic scholarships. The event is sponsored by La Caliente, La Buena, Casino del Sol, and Arizona Bilingual. Doors open at 4:00 p.m.; concert begins at 6:00 p.m.

Recognition

CALL TO THE AUDIENCE

Six individuals addressed the Governing Board regarding the Sex Education Curriculum that the district was considering as a possible adoption. They voiced concerns that it is not appropriate and need to find a better one. There needs to be healthy life styles taught to the students with parents being involved. They requested NO adoption of this curriculum.

Ada Adams spoke for Yolanda Herrera who was not able to attend. She thanked all that helped with Friday’s Sunnyside Neighborhood "All American Awards" event. Many thanks to those that stepped up as it does take a village.

Rachael Eggebeen addressed the Governing Board and thanked them for their SUSD support (during the walkout) as not all districts did. Sunnyside is such a a great place to work!

Acknowledgement of Public Request to Speak

CONSENT AGENDA

Board Member Beki Quintero moved, seconded by Board Member Eva Carrillo Dong to approve the consent agenda as submitted except for Policy GDQC-Retirement of Support Staff Members to be fixed. (3. p 1.) Motion Passed.

a) Approval of Governing Board Minutes

1. Approval of Governing Board Minutes

b) Personnel

1. Leaves of Absence

2. Personnel Report

c) Vouchers

1. Vouchers

d) Lost Warrants

e) Financial Statements

f) Use of Facilities

g) Student Attendance Requests

h) Student Travel Requests

1. Student Travel Requests

i) Personnel Travel Requests

j) Board Travel Requests

k) Contract with Outside Agency

1.
Memorandum of Understanding (MOU) between Sunnyside Unified School District (SUSD) and the Arizona Board of Regents on behalf of the University of Arizona (U of A)

2. School Turnaround Program Agreement and Addendum between Sunnyside Unified School District (SUSD) and the University of Virginia

3. Memorandum of Understanding (MOU) between Sunnyside Unified School District (SUSD) and CommunityShare (CS)

l) Supplementary Textbooks

m) Application/Amendment for Funding

n) Business and Finance

1. Purchasing Bid Report - April 2018

2. Request for Late Payments - Universal Athletic

3. Surplus Materials Disposal Request - May 8, 2018

o) Open Enrollment

p) Revisions of Governing Board Policies, Regulations, Exhibits

1. Policy Revisions

2. Policy Revisions (Second Reading)

q) Request for Early Graduation

GENERAL FUNCTIONS

2017-2018 Revised Academic Calendar and School Closures Request

Javier Baca, Chief Information Officer of Information Technologies addressed the Governing Board with a revised calendar due to the district's closure during April 26th-May 3rd. The district has received guidance from the Arizona Department of Education and on how to account for those days. Hours have been reviewed at all schools and grade levels. The district still maintains excessive minutes as required by statute to cover the closure time. There is one exception of thirteen hours deficit at Esperanza in an MD program that Dr. Williams, Director of Exceptional Education has already made arrangements for. Authorization to submit this calendar is being requested from the Governing Board to approve.

Board Member Eva Carrillo Dong moved, seconded by Board Member Beki Quintero to approve the revised 2017-2018 Academic Calendar and authorization to submit to ADE the associated school closure request. Motion Passed.

2017-18 Budget Revision #1

Hector Encinas, Chief Financial Officer presented to the Governing Board the 2017-18 Budget revision #1. These revisions are needed to be in compliance with the statute of budget calculations.

Maintenance & Operations (M&O)-Revision #1 $84,298,690

ADOPTED $82,268,120   $2,030,570

Unrestricted Capital     Revision #1 $  2,079,830

ADOPTED  $  1,564,013

Classroom Site Fund     Revision #1 $10,000,628

ADOPTED $ 9,779,509

Board Member Eva Carrillo Dong moved, seconded by Board Member Beki Quintero to approve the 2017-18 Budget Revision #1 as submitted. Motion Passed.

Approval to Exceed Sub-Sections of the 2017-18 M&O Budget

Hector Encinas, Chief Financial Officer addressed the Governing Board for their authorization to exceed the 2017-18 Maintenance & Operations budget. The 2017-2018 Budget Revision gives the best estimate of the expenditures within all subsections. However, without Governing Board approval any over expenditures would not be allowed. This authorization request for approval, is allowed by ARS 15-905 (G) if the expenditures for all subsections of the section do not exceed the amount budgeted as provided in this section.
Arizona School Board Association (ASBA) Request to Review/Reaffirm and Request of Additional Priorities

Governing Board Members determined these to be the Sunnyside Governing Board's top priorities for the Arizona School Board Association's (ASBA) Legislative Committee to consider:

1. Fully fund full-day kindergarten and include kindergarten students in the override calculations.
2. Revise the School Finance formula to:
   - Revise the School Finance formula to: – Provide a stable revenue source less reliant on the general fund or annual legislative appropriation;
   - Fund the implementation and ongoing costs of AZ standards, assessments and technology;
   - Allow districts the option to operate individual schools for 200-day school years and increase accompanying funding to 8% from 5% to improve student achievement;
   - Establish statewide poverty weights within the school funding formula.
3. Sufficiently fund market competitive salaries for all non-teaching staff.
4. Enact research-based reform of the English Language Learner model of instruction to improve student achievement that does not segregate English Language Learners from English speaking peers, integrates reading, writing and oral language instruction and incorporates multiple assessment measures to demonstrate English proficiency.
5. Provide adequate ongoing resources to comply with at least minimum school facility standards to ensure school district equipment and facilities are adequately maintained.
6. Change “override/budget increase” language to better reflect what voters are being asked to support.
7. Maximize local control and flexibility in managing funds and programs.

Board Member Roberto Jaramillo moved, seconded by Board Member Beki Quintero to approve priorities as the Governing Board Members have determined. Motion Passed.

Request to hold a Special Governing Board Meeting

Steve Holmes, Superintendent addressed the Governing Board on the request to hold a Special Governing Board meeting in setting his Performance Goals for the school year 2018-2019.

Board Member Beki Quintero moved, seconded by Board Member Roberto Jaramillo to approve June 26th at 5:00 p.m. (Special Governing Board Meeting) to do the Governing Board Goals for the Superintendent. Motion Passed.

Request for Executive Session

Board Member Eva Carrillo Dong moved, seconded by Board Member Beki Quintero to approve the Governing Board Members recess into Executive Session for Discussion of Personnel, Pursuant to A.R.S. 38-431.03(A)(1). Motion Passed.

Results of Executive Session

Board Member Beki Quintero moved, seconded by Board Member Daniel Hernandez Jr. to approve the appointment of Kristin Carter, Assistant Principal at Challenger Middle School for the 2018-2019 school year and be placed on Step 1. Motion Passed.

Board Member Beki Quintero moved, seconded by Board Member Eva Carrillo Dong to approve the appointment of William Kotter, Assistant Principal at Challenger Middle School for the 2018-2019 school year and be placed on Step 1. Motion Passed.

SUGGESTION FOR FUTURE AGENDA ITEMS

Suggestion for Future Agenda Items

UNFINISHED BUSINESS

ADJOURNMENT

Board Member Beki Quintero moved, seconded by Board Member Eva Carrillo Dong to adjourn the Regular Governing Board meeting at 8:18 p.m. Motion Passed.
MEETING OF: May 8, 2018  

BOARD AGENDA NO.: Superintendent's Report #1

TITLE OF AGENDA ITEM: Superintendent's Report

ACTION TYPE: Information

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:
Steve Holmes, Superintendent, will be presenting the Superintendent's report for the Board's information.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
Information item only.

ATTACHMENTS:
Name: Description: Type:
No Attachments Available

CREATION:
Date/Time: Department:
5/4/2018 11:44:54 AM Superintendent

APPROVALS:
Date/Time: Approval: Department:
5/4/2018 11:49 AM Approved Superintendent
SUNNYSIDE
Unified School District

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706
Minutes of the Public Hearing Meeting of the Governing Board

PLACE: Governing Board Room, 2238 E. Ginter Rd., Tucson, AZ 85706

DATE: Tuesday, April 24, 2018

TIME: 6:15 PM

The Public Hearing meeting convened at 6:19 p.m. Governing Board Members present: Buck Crouch, Eva C. Dong, Daniel Hernandez (arrived at 6:30 p.m.), Roberto Jaramillo, and Beki Quintero.

Approval of Agenda

Board Member Eva Carrillo Dong moved, seconded by Board Member Beki Quintero to approve agenda items as submitted. Motion Passed.

Board Comments

Superintendent’s Report

Recognition

CALL TO THE AUDIENCE

Acknowledgement of Public Request to Speak

CONSENT AGENDA

a) Approval of Governing Board Minutes

b) Personnel

c) Vouchers

d) Lost Warrants

e) Financial Statements

f) Use of Facilities

g) Student Attendance Requests

h) Student Travel Requests

i) Personnel Travel Requests
j) Board Travel Requests
k) Contract with Outside Agency
l) Supplementary Textbooks
m) Application/Amendment for Funding
n) Business and Finance
o) Open Enrollment
p) Revisions of Governing Board Policies, Regulations, Exhibits
q) Request for Early Graduation

GENERAL FUNCTIONS

Public Hearing for K-12 Sexuality Education Proposed Curriculum

Dr. Eugenia Favela, Assistant Superintendent of Student Services, opened the Public Hearing compliance with the state regulations R7-2-203 and Governing Board policy IHAMB, Family Life Education. The hearing is the second of the two required hearings before the possible adoption of the K-12 Sexuality proposed curriculum materials. When submitted for the approval and if approved by the Governing Board, the first year will be a planning and implementation year with continuing Curriculum Committee and parent involvement in reviewing the lessons. Public input was requested to address any concerns or questions. Six individuals voiced concerns of the curriculum and requested that the Governing Board vote NO when it gets placed onto an agenda for possible approval. Four individuals spoke in favor of the curriculum so students can make informed choices.

The public notice and the curriculum can be viewed using the following link:

https://www.susd12.org/admin/que_pasa/public-notice-k-12-sexuality-education-curriculum

SUGGESTION FOR FUTURE AGENDA ITEMS

UNFINISHED BUSINESS

ADJOURNMENT

Board Member Eva Carrillo Dong moved, seconded by Board Member Beki Quintero to adjourn the Public Hearing meeting at 7:11 p.m. Motion Passed.
SUNNYSIDE Unified School District

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

Minutes of the Regular Board Meeting of the Governing Board

PLACE: Governing Board Room, 2238 E. Ginter Rd., Tucson, AZ 85706
DATE: Tuesday, April 24, 2018
TIME: 6:30 PM

The Regular Governing Board meeting convened at 7:22 p.m. Governing Board Members present: Buck Crouch, Eva C. Dong, Daniel Hernandez, Roberto Jaramillo, and Beki Quintero.

Approval of Agenda

Board Member Daniel Hernandez Jr. moved, seconded by Board Member Roberto Jaramillo to approve agenda items as submitted. Motion Passed.

Board Comments

Governing Board Comments

Roberto Jaramillo thanked everyone that was in attendance at tonight's meeting.

Daniel Hernandez thanked everyone that was at the meeting. He reported that currently there is nothing happening at the State Capital. He commented on the perception still out there that school district's are still top heavy and that Governing Boards are the problems. He encouraged everyone to stay professional as Sunnyside always does and they will be treated with respect.

Beki Quintero commented on the great energy that is in the Board room tonight.

Eva C. Dong thanked all of the educators that are in attendance. The majority of School Boards in the state do not agree with the Governor and colleagues are in support of bringing the entire state together. Make sure that the Legislators hear what the educators are saying and if not to keep in mind when voting come this November.

Buck Crouch thanked everyone coming to the meeting and shows what is in the best interest for the children.

Superintendent's Report

Superintendent's Report

Steve Holmes Superintendent, presented the information as follows:

SUNNYSIDE TEACHERS, STAFF MEET WITH INDUSTRY AND COMMUNITY PARTNERS TO REINVENTION GRADUATE PROFILE: On Saturday, April 14th the Sunnyside Unified School District welcomed industry and community partners to take part in a strategic planning session to help the District shape the next iteration of the graduate profile. Facilitated by District leadership in collaboration with EdLeader21, the packed session included teachers, staff, families and members from Raytheon, the University of Arizona, Girl Scouts of So. Az, Pima Community College, and other partners invested in our work.
CONGRATULATIONS SUNNYSIDE HIGH SCHOOL SARSEF WINNERS: Congratulations to Sunnyside High School award winners who participated in this year's SARSEF (So. Arizona Regional Science and Engineering Foundation) competition. Special recognition goes out to the two teams who took home awards: Sophia Garcia, Krisha Lopez, Alyssa Vildusea (Rising Stalagmite Award “Microdiversity in Caves”); and Elisama Gurrola-Burgueno, Jordan Moreno Imperial, Mya Andeaya Phelps Ulloa (Grand Award: 3rd Place Community Impact Champion Award “Barcoding Bees of the Sonoran Desert”).

DINA CHAVEZ RUN MARKS IMPORTANT MILESTONE: The Dina Chavez Run, an annual event in memory of Mission Manor teacher Dina Chavez, met an important milestone when it reached the $15,000 mark from donations from all over the country. Members of the organization worked closely with Mission Manor Principal, Bryan Hule to order and install the final pieces of the ‘Dina Chavez Memorial Fitness Course’. Dina was a lifelong runner and advocate for children's fitness and wellness. She attended Amphitheater High School where she participated in several sports. She was a proud University of Arizona alumnus: BA ’83 and MA ’90 where she held the school record in the 880-yard run. Dina passed away in 2014 after being diagnosed with a rare form of cancer.

DEDICATION OF CUCO DEL CID AUDITORIUM: On Wednesday, May 2 a dedication ceremony will take place to commemorate the “Cuco Del Cid Auditorium”. The event will feature performances by Mariachi Los Diabiltos de Sunnyside, Mariachi Herencia de Cuco Del Cid, alumni from Mariachi Los Diabiltos, and others. The event is free to the public and will take place at the Sunnyside High School auditorium at 6:00 p.m., concurrently with our annual Sunnyside Meet Yourself event and student showcase, which will be taking place in the area of the West Gym.

Recognition


In addition to their competitive edge, Troupe 4478 has played a visible role in our educational community, shining a light on the critical issue of school mass shootings. Ms. Quintero's students volunteer their talents through partnerships with Literacy Connects' Stories that Soar, Pima Community College, and through staging powerful performances such as Mariachi Girl, an homage celebrating the life of Victoria Arias. It is our pleasure to bestow this recognition on Desert View High School and its theatre program.

CALL TO THE AUDIENCE

Hilaria Burreuel, student at Challenger Middle School addressed the Governing Board on a project she conducted on lockdown procedures. She had called district schools to see which ones had done a lock down and created a chart of the statistics that she presented. Her concerns are: Would our district schools be prepared? and Are they aware?

Armand Lopez and Diego Sanchez students at Challenger Middle School addressed the Governing Board of the call to action on teacher salaries. Teachers deal with many students but get paid minimally. Students are rallying for their teachers who are producing model citizens and deserve to receive adequate pay. Please take care of the teachers!

Mary Martinez, SEA President and Ocotillo pre-school teacher addressed the Governing Board in support of the Superintendent's contract. She expressed gratefulness on his leadership in helping improve the district and in giving employees a voice. She also addressed the REDforED resolution and this is a movement about public education for the students who deserve the best. Everyone needs to unite as one not divided.

Tori Schroeder, Vice President of SEA and 9th grade English teacher addressed the Governing Board on the classroom resources that teachers supply to their own classrooms as well as her classroom books. She has given one of her students their very first book that they have owned. She would like to see the resolution in support of REDforED adopted.

Ken Frisky, Desert View High School teacher and SUSD parent thanked the Governing Board, Superintendent, and community for their support of the REDforED movement. Decades of budget cuts have made impacts with high classroom size and many
substitutes covering classes of positions not filled. Everyone that works for a school district is all for this movement. Thank you to all.

Vito Peppitoni, Sunnyside High School teacher and SEA representative thanked all that are supportive including the community.

Acknowledgement of Public Request to Speak

CONSENT AGENDA

Board Member Eva Carrillo Dong moved, seconded by Board Member Daniel Hernandez Jr. to approve the consent agenda as submitted. Motion Passed.

a) Approval of Governing Board Minutes

1. Approval of Governing Board Minutes

b) Personnel

1. Personnel Report

c) Vouchers

1. Vouchers

d) Lost Warrants

e) Financial Statements

f) Use of Facilities

1. Use of Facilities

g) Student Attendance Requests

h) Student Travel Requests

1. Student Travel Requests

i) Personnel Travel Requests

1. Out of District Travel Request

j) Board Travel Requests

k) Contract with Outside Agency

l) Supplementary Textbooks

m) Application/Amendment for Funding

n) Business and Finance

1. General Statement of Assurance

2. Award of Request for Proposal (RFP) for Audit Services

3. Gifts & Donations

o) Open Enrollment

p) Revisions of Governing Board Policies, Regulations, Exhibits

1. Policy Revisions (First Reading)
q) Request for Early Graduation

Superintendent Steve Holmes 3 Year Contract Renewal

2018-19 Technology Expenditures Plan

Grant Applications to the Arizona Department of Education (ADE) for Challenger Middle School and Star Academic High School

Teacher Evaluation Handbook Updates

GENERAL FUNCTIONS

Resolution in Support of Educators and #RedForEd

Buck Crouch, read the Resolution in Support of Educators and #REDforED:

Whereas, the Sunnyside Unified School District Governing Board recognizes that the funding for schools in Arizona is a billion dollars below 2008 levels; and

Whereas, the Sunnyside Unified School District Governing Board is witness to the consequences of this chronic under funding and sees the negative impact to teachers, students, families, our community and our state; and

Whereas, the Sunnyside Unified School District Governing Board has supported and worked for solutions to fund teacher and support professionals pay raises and other educational needs, only to see the Arizona Legislature fail to stop enacting tax cuts that run counter to our efforts; and

Whereas, no one has worked harder nor waited longer for raises and restoring the money for resources for their classrooms and schools nor sacrificed more than our teachers and support professionals; and

Whereas, on behalf of our students and families, it is time for us to express support for our school employees as they engage in activities that, while not disrupting our schools, make known their demands concerning necessary funding for meaningful teacher and support professional pay raises and increased education funding;

Whereas, we believe that our community, including parents, families, caregivers, business leaders, teachers, support professionals, families, school district administrators, neighbors, and friends will support our educators as they participate in legally permitted activities, including #RedforEd advocating, in support of funding needed to educate our children and secure the future of Arizona.

Therefore, be it resolved: that the Sunnyside Unified School District Governing Board supports our educators and stands ready to take steps necessary to improve salaries and working conditions for our school employees.

The Sunnyside Unified School District Governing Board urges the Arizona State Legislature to work urgently on behalf of the children and families in our State to take swift and meaningful action to develop a viable plan to pay teachers and support professionals the professional salaries they deserve.

Adopted this 24th day of April 2018

Board Member Beki Quintero moved, seconded by Board Member Eva Carrillo Dong to approve the resolution as submitted. Motion Passed.

Education Movement - Job Action

Steve Holmes Superintendent, opened dialogue discussions on the education movement and what is currently happening. As a strong supporter, he expressed the need for this to be watched very closely as it varies from school district to school district. He is in support of canceling classes on Thursday and Friday and in providing clear information to the employees and district families of what the district is doing. Schools will be open for breakfast and lunch on those two days for parents to stop by with their children so they can receive meals. Graduations will proceed as planned. The district has a comfortable buffer of 2-3 extra instructional days however, it varies by school and program.

Mary Martinez, President of Sunnyside Education Association (SEA) provided updates on Arizona Education Association (AEA) community, and the walk ins which included a request to meet with the Governor. This however resulted in no response back
from his office. The educators are empowered and are standing up for the education system that will help the students be supplied with what they need for educational success. This includes the teachers receiving the respect and pay that they deserve. Sunnyside District reached a 89.2% vote of the employees to join in on the walk out. Many educators will be going to the State Capital grounds on Thursday. Those that cannot travel will be canvassing the neighborhoods to let the community know that this is for the students too and there is a purpose to the walkout. A rally downtown is also planned for Thursday to engage the community for public school funding. She encourages the community to vote out, in November, all Legislators that are not pro-public education.

Dr. Debra Bergman, Chief HR & Organizational Development Officer and Hector Encinas, Chief Financial Officer added that teachers could call in using their PTO-time must be accumulative or they won't get paid. Comp Time-if qualified for, vacation-if qualified for, however no Personal Business. All substitutes have been cancelled.

Governing Board Members thanked the educators on their stance of advocating for the kids and education. Everyone must remain united and to continue communicating to keep on track.

Auditor General's 2017 Classroom Dollars Report

Hector Encinas, Chief Financial Officer addressed the Governing Board on the Auditor General's office release to the Arizona State Legislature, Classroom Dollars 2017 report for the Sunnyside School District and how funds were spent. This report does hold some improvement for the district as it is no longer considered a high risk school district. It does show an increase in teacher's salaries of 7.8% but still well below the state average. This is largely due to the fact that Sunnyside District was able to implement a salary schedule from the proposition funds. The district actual revenue to spend per student is far lower than the state and national average which sets our students at a disadvantage. Bond funds are included in the student funding of $322 which if not having passed would have lowered the amount by that much. Comparisons of school districts in Pima county are viewed and shows that Sunnyside is putting their best effort in providing the best education we can with the limited funding dollars received for the students.

Arizona School Board Association (ASBA) Request to Review/Reaffirm and Request of Additional Priorities

This agenda item was tabled and will be brought back for the May 8, 2018 Governing Board meeting.

National School Board Association-Annual Conference Recap

The Governing Board Members and Superintendent, Steve Holmes provided information on their attendance at the National School Board Association (NSBA) conference that was held in San Antonio, Texas April 5-9, 2018.

- Daniel Hernandez commented on his surprise in attending many of the sessions on how innovated Sunnyside School District is considering the lack of resources. We are far ahead of many districts in the country. The best practices are not just Sunnyside School District to own but are willing to share and learn with our resources.
- Roberto Jaramillo commented that the school district is far ahead and are encountering issues that other districts are nationwide, such as with funding.
- Steve Holmes appreciated on a broad scale the equity agenda that was being discussed and the theme as we look at policy makers who are not making decisions in the best interest of our students. This in looking at the equity in diverse communities and how we serve students. He highlighted the Student Voice session that was important. Working and getting feedback from students such as with the District’s Student Advisory Committee. He would like to see this to move to the next level as to have students sit on the dias during Governing Board Meetings and be a part of the agenda. This to get students more actively involved with policy making.
- Eva C. Dong commented on the equity theme at the conference. Many workshops that she attended on data and the importance of the collection of data. Included was Network that works in the school districts just as it does with our District CTE classes. These programs need to be marketed to get more students into the district and involved with these different trades. Discussions were held with focus on Project Based Learning. Virtual programming addressed the students we have in middle and high schools to show them what we have in the district to them and their parents. We need to bring in more of the businesses to talk to the students to help show students and parents the possibilities to support and keep them in school and minimize dropouts. We need to promote and market more to the students, parents, and community.
- Buck Crouch had attended a pre-conference on equity but has a better perspective on a national level. The national conference gives a overview of things that are not in the state but happening as a nation. He attended a coding class
using Apple Swift and was fascinated on how kindergarteners learn how to code. The general session speaker Ann Compton and Julian Castro were great speakers and resourceful. However, Terry Bradshaw as a speaker was not so. It is good to see how education on a national view fit, such as with CTE classes and a better understanding. A community involvement session was good in giving lessons back especially when we are speaking with our community such as with supporting the REDforED movement and possibly future overrides.

Request for Executive Session

Board Member Beki Quintero moved, seconded by Board Member Eva Carrillo Dong to approve the Governing Board Members recess into Executive Session for Discussion of Personnel, Pursuant to A.R.S. 38-431.03(A)(1). (entered session at 9:30 p.m. until 9:45 p.m.) Motion Passed.

Results of Executive Session

Board Member Beki Quintero moved, seconded by Board Member Eva Carrillo Dong to approve the appointment of Ricky Torres, Principal at Sunnyside High School for the 2018-2019 school year and be placed on Step 13. Motion Passed.

SUGGESTION FOR FUTURE AGENDA ITEMS

Suggestion for Future Agenda Items

Beki Quintero requested to have a look into the practice of safety in the district.

Daniel Hernandez would like either a Board agenda item or in a Friday Board Report, students participating at Governing Board meetings.

UNFINISHED BUSINESS

ADJOURNMENT

Board Member Eva Carrillo Dong moved, seconded by Board Member Daniel Hernandez Jr. to adjourn the Regular Governing Board meeting at 9:49 p.m. Motion Passed.
Regular Governing Board Meeting
Minutes Approval, April 24, 2018

______________________________
Buck Crouch, President

______________________________
Eva C. Dong, Member

______________________________
Daniel Hernandez, Member

______________________________
Roberto Jaramillo, Member

______________________________
Beki Quintero, Clerk

Respectfully Submitted,

______________________________
Sara Miller, Executive Assistant
The Special Governing Board meeting convened at 2:32 p.m. Governing Board Members present: Buck Crouch, Eva C. Dong (via conference call), Daniel Hernandez (via conference call), and Roberto Jaramillo. (Beki Quintero was not in attendance)

Approval of Agenda

Board Member Roberto Jaramillo moved, seconded by Board Member Eva Carrillo Dong to approve agenda items as submitted. Motion Passed.

Board Comments

CONSENT AGENDA

GENERAL FUNCTIONS

Policy Revisions

Javier Baca, Chief Information Officer of Information Technologies provided information to the Governing Board on the the policies that are recommended to be adopted. These modifications are to be compliant with Arizona Department of Education and with immediate approval direction from legal representation to bypass additional readings.

- IC School Year
- ID School Day
- IDA School Closures-Emergencies

Board Member Roberto Jaramillo moved, seconded by Board Member Eva Carrillo Dong to approve the immediate adoption of policies IC, ID, and IDA as submitted. Motion Passed.

SUGGESTION FOR FUTURE AGENDA ITEMS

ADJOURNMENT

Board Member Roberto Jaramillo moved, seconded by Board Member Eva Carrillo Dong to adjourn the Special Governing Board meeting at 2:40 p.m. Motion Passed.
SUNNYSIDE UNIFIED SCHOOL DISTRICT
Governing Board
2238 E. Ginter Road
Tucson, AZ. 85706

Special Governing Board Meeting
Minutes Approval, April 27, 2018

______________________________
Buck Crouch, President

______________________________
Eva C. Dong, Member

______________________________
Daniel Hernandez, Member

______________________________
Roberto Jaramillo, Member

______________________________
Beki Quintero, Clerk

Respectfully Submitted,

______________________________
Sara Miller, Executive Assistant
MEETING OF: May 8, 2018

TITLE OF AGENDA ITEM: Approval of Governing Board Minutes

PREVIOUS ACTION OF AGENDA ITEM:

ACTION TYPE:

SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:
To approve the following Governing Board minutes as follows:
Public Hearing Meeting, Tuesday, April 24, 2018
Regular Governing Board Meeting, Tuesday, April 24, 2018
Special Governing Board Meeting, Friday, April 27, 2018

ADDITIONAL ITEM INFORMATION:
To approve the following Governing Board minutes as follows:
Public Hearing Meeting, Tuesday, April 24, 2018
Regular Governing Board Meeting, Tuesday, April 24, 2018
Special Governing Board Meeting, Friday, April 27, 2018

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve meeting minutes as submitted.

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Regular Governing Board Meeting Minutes 4-24-18</td>
<td>Cover Memo</td>
</tr>
<tr>
<td>CREATION:</td>
<td>Department:</td>
<td></td>
</tr>
<tr>
<td>------------------------</td>
<td>-------------</td>
<td></td>
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<tr>
<td>Date/Time:</td>
<td></td>
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<tr>
<td>4/30/2018 11:51:47 AM</td>
<td>Superintendent</td>
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<table>
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<th>APPROVALS:</th>
<th>Department:</th>
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<tr>
<td>Date/Time:</td>
<td></td>
</tr>
<tr>
<td>5/1/2018 2:29 PM</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Superintendent</td>
</tr>
<tr>
<td>Last Name</td>
<td>First Name</td>
</tr>
<tr>
<td>-----------</td>
<td>------------</td>
</tr>
<tr>
<td>Reyes</td>
<td>Ronnie</td>
</tr>
</tbody>
</table>
BOARD ACTION ITEM

MEETING OF: May 8, 2018

BOARD AGENDA NO.: CA - Personnel #2

TITLE OF AGENDA ITEM: Leaves of Absence

ACTION TYPE: Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY: Dr. Debra Bergman, Chief Human Resources and Organizational Development Officer

DESCRIPTION/JUSTIFICATION:

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve the leaves of absence as submitted.

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Description:</th>
<th>Type:</th>
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</thead>
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<tr>
<td>LOA_Board_Agenda_05-08-18.docx</td>
<td>Leaves of absence 05-08-2018</td>
<td>Backup Material</td>
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CREATION:

Date/Time: 5/3/2018 12:58:18 PM
Department: Human Resources

APPROVALS:

Date/Time: 5/4/2018 10:33 AM
Approval: Approved
Department: Superintendent
I. CERTIFIED PERSONNEL

### A. OFFER TO HIRE FOR 2018-2019 SCHOOL YEAR

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Site</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bauschatz</td>
<td>Retina</td>
<td>Teacher-Special Ed ED</td>
<td>Sunnyside</td>
<td></td>
</tr>
<tr>
<td>Bontempo</td>
<td>Adrianne</td>
<td>Teacher-1st Grade</td>
<td>Gallego Primary</td>
<td></td>
</tr>
<tr>
<td>Campbell</td>
<td>Pamela</td>
<td>Counselor</td>
<td>Liberty</td>
<td>Rescind</td>
</tr>
<tr>
<td>Cook</td>
<td>Crystal</td>
<td>Teacher-English</td>
<td>Sunnyside</td>
<td></td>
</tr>
<tr>
<td>Domenici</td>
<td>Nola</td>
<td>Teacher-Alternative Peer Support</td>
<td>STAR</td>
<td></td>
</tr>
<tr>
<td>Gianotti</td>
<td>Danielle</td>
<td>Teacher-5th Grade</td>
<td>Summit View</td>
<td>Intern-Temporary</td>
</tr>
<tr>
<td>Gomez-Sanchez</td>
<td>Irma</td>
<td>Certified Speech &amp; Language-Childfind</td>
<td>Ocotillo</td>
<td></td>
</tr>
<tr>
<td>Hernandez</td>
<td>Ana</td>
<td>Teacher-5/6 Grade ELA</td>
<td>B.L. Lauffer</td>
<td></td>
</tr>
<tr>
<td>Lane</td>
<td>Stephanie</td>
<td>Teacher-8th Grade Math</td>
<td>Challenger</td>
<td>Rescind</td>
</tr>
<tr>
<td>Ortega</td>
<td>Andrew</td>
<td>Teacher-7th Grade Science</td>
<td>Sierra</td>
<td></td>
</tr>
<tr>
<td>Peralta</td>
<td>Joel</td>
<td>Teacher-Preschool</td>
<td>Ocotillo</td>
<td></td>
</tr>
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### B. OFFER TO REHIRE FOR 2018-2019 SCHOOL YEAR

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Site</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bridegroom</td>
<td>Dylan</td>
<td>Teacher-8th Grade Math</td>
<td>Sierra</td>
<td></td>
</tr>
<tr>
<td>Chadwick</td>
<td>Denise</td>
<td>Teacher-Special Ed Autism</td>
<td>Sunnyside</td>
<td>Transfer from 5th Grade</td>
</tr>
<tr>
<td>Clipman</td>
<td>Richard</td>
<td>Teacher-4th Grade</td>
<td>Summit View</td>
<td></td>
</tr>
<tr>
<td>Dagnino</td>
<td>Erica</td>
<td>Teacher-Math</td>
<td>Desert View</td>
<td></td>
</tr>
<tr>
<td>Hu</td>
<td>Xiaohan</td>
<td>Teacher-Math</td>
<td>Desert View</td>
<td>Intern-Temporary</td>
</tr>
<tr>
<td>Obermayr</td>
<td>Corinna</td>
<td>Teacher-History</td>
<td>Desert View</td>
<td>Transfer from Challenger</td>
</tr>
<tr>
<td>Palomarez</td>
<td>Ernie</td>
<td>Teacher-Physical Ed</td>
<td>B.L. Lauffer</td>
<td>Post-R</td>
</tr>
</tbody>
</table>

### C. REQUESTING TO RETURN AS DISTRICT EMPLOYEES FOR THE 2018-2019 SCHOOL YEAR AFTER SERVING ONE YEAR AS AN ESI EMPLOYEE (TEMPORARY)

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Site</th>
<th>Year Participated in ESI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Madril</td>
<td>Kathleen</td>
<td>Teacher-7th Grade Social Studies</td>
<td>Challenger</td>
<td>2017-2018</td>
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</tbody>
</table>

### D. RETIREMENT

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Site</th>
<th>Last Day Worked</th>
<th>Comment</th>
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</thead>
<tbody>
<tr>
<td>Alexander</td>
<td>Sharon</td>
<td>Teacher-2nd Grade</td>
<td>Rivera</td>
<td>05/25/18</td>
<td>ESI</td>
</tr>
<tr>
<td>Barr</td>
<td>Gracia</td>
<td>School Psychologist</td>
<td>Sunnyside</td>
<td>05/25/18</td>
<td>Regular</td>
</tr>
<tr>
<td>Crandall</td>
<td>James</td>
<td>Teacher-CTE</td>
<td>Sunnyside</td>
<td>05/25/18</td>
<td>ESI</td>
</tr>
<tr>
<td>Flores</td>
<td>Marsha</td>
<td>Principal</td>
<td>STAR</td>
<td>06/30/18</td>
<td>ESI</td>
</tr>
</tbody>
</table>
## I. CERTIFIED PERSONNEL

### E. RESIGNATIONS

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Site</th>
<th>Last Day</th>
<th>Worked</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>DeYoung</td>
<td>Christina</td>
<td>Teacher-2nd Grade</td>
<td>Elvira</td>
<td>05/25/18</td>
<td>05/25/18</td>
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</tr>
<tr>
<td>Finkenthal</td>
<td>Nuris</td>
<td>Teacher-Science</td>
<td>Desert View</td>
<td>05/25/18</td>
<td>05/25/18</td>
<td></td>
</tr>
<tr>
<td>Kostin</td>
<td>Maria</td>
<td>Counselor</td>
<td>Rivera</td>
<td>05/25/18</td>
<td>05/25/18</td>
<td></td>
</tr>
<tr>
<td>Madril</td>
<td>Kathleen</td>
<td>Teacher-7th Grade Social Studies</td>
<td>Challenger</td>
<td>05/25/18</td>
<td>05/25/18</td>
<td>Rescind</td>
</tr>
<tr>
<td>Reed</td>
<td>Cassandra</td>
<td>Teacher-Special Ed MOID</td>
<td>Desert View</td>
<td>05/25/18</td>
<td>05/25/18</td>
<td></td>
</tr>
<tr>
<td>Shepard</td>
<td>Patricia</td>
<td>Teacher-Kindergarten</td>
<td>Drexel</td>
<td>05/25/18</td>
<td>05/25/18</td>
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### F. CONTRACT NULL AND VOID FOR 2018-2019 SCHOOL YEAR

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Site</th>
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</thead>
<tbody>
<tr>
<td>Sanchez</td>
<td>Mallory</td>
<td>Teacher-3rd Grade</td>
<td>Mission Manor</td>
</tr>
</tbody>
</table>

*OFFER TO EMPLOY AND REHIRE RECOMMENDATIONS ARE CONTINGENT UPON RECEIPT OF ALL APPLICATION MATERIALS, FINGERPRINT CLEARANCE AND APPROPRIATE CERTIFICATES IN THE HUMAN RESOURCES DEPARTMENT.*
II. CLASSIFIED PERSONNEL

A. OFFER TO HIRE FOR THE 2018-2019 SCHOOL YEAR

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Site</th>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Casas</td>
<td>Edgar</td>
<td>Campus Monitor</td>
<td>STAR</td>
<td>07/26/18</td>
<td>05/23/19</td>
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B. RETIREMENT

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Site</th>
<th>Last Day Worked</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freese</td>
<td>Gregory</td>
<td>Custodian</td>
<td>Sunnyside</td>
<td>06/30/18</td>
<td>Regular</td>
</tr>
<tr>
<td>Lozano</td>
<td>Barbara</td>
<td>Parapro</td>
<td>Sunnyside</td>
<td>05/24/18</td>
<td>ESI</td>
</tr>
</tbody>
</table>

C. RESIGNATIONS

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Site</th>
<th>Last Day Worked</th>
</tr>
</thead>
<tbody>
<tr>
<td>Makus</td>
<td>Abigail</td>
<td>Parapro-Special Ed LD</td>
<td>B.L. Lauffer</td>
<td>05/09/18</td>
</tr>
<tr>
<td>Rodriquez</td>
<td>Thomas</td>
<td>IT Technician</td>
<td>Sunnyside</td>
<td>05/04/18</td>
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</table>

D. TERMINATE DURING PROBATION

<table>
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<tr>
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<th>Title</th>
<th>Site</th>
<th>Last Day Worked</th>
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</thead>
<tbody>
<tr>
<td>Dorame</td>
<td>Ana</td>
<td>Parapro-Special Ed LD</td>
<td>Desert View</td>
<td>04/12/18</td>
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*OFFER TO EMPLOY AND REHIRE RECOMMENDATIONS ARE CONTINGENT UPON RECEIPT OF ALL APPLICATION MATERIALS, FINGERPRINT CLEARANCE AND APPROPRIATE CERTIFICATES IN THE HUMAN RESOURCES DEPARTMENT.
## TRANSFERS: BOARD ACTION REQUIRED

### CERTIFIED ASSIGNMENTS

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>FROM: Title/FTE-Days/Grade/Site</th>
<th>TO: Title/FTE-Days/Grade/Site</th>
<th>Effective</th>
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</thead>
<tbody>
<tr>
<td>Cardenas</td>
<td>Jennifer</td>
<td>School Psychologist 1 FTE/211 days Ocotillo ELC</td>
<td>School Psychologist-Childfind 1 FTE/225 days Ocotillo ELC</td>
<td>2018/2019</td>
</tr>
<tr>
<td>Myers</td>
<td>Robin</td>
<td>Parapro-Special Ed LD .94 FTE/191 days Classified Grade 7 Sierra</td>
<td>Teacher-Special Education 1 FTE/216 days Sierra</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Ramirez</td>
<td>David</td>
<td>CTE STEM Teacher Associate/Teacher Intern 8 hpd/211 days Classified Grade 17 Sunnyside</td>
<td>Teacher CTE-Auto Technician 7.5 hpd/211 days Sunnyside</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Sutton</td>
<td>Rebekah</td>
<td>Health Clerk 8 hpd/209 days Classified Grade 9 Esperanza</td>
<td>Teacher-4th Grade 7.5 hpd/216 days Esperanza</td>
<td>2018-2019</td>
</tr>
</tbody>
</table>

*OFFER TO EMPLOY AND REHIRE RECOMMENDATIONS ARE CONTINGENT UPON RECEIPT OF ALL APPLICATION MATERIALS, FINGERPRINT CLEARANCE AND APPROPRIATE CERTIFICATES IN THE HUMAN RESOURCES DEPARTMENT.*
## INFORMATION ITEM ONLY LATERAL TRANSFERS: BOARD ACTION NOT REQUIRED

### CERTIFIED ASSIGNMENTS

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>FROM: Title/FTE-Days/Grade/Site</th>
<th>TO: Title/FTE-Days/Grade/Site</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bernal</td>
<td>Mayela</td>
<td>Teacher-2nd Grade 1 FTE/211 days Santa Clara</td>
<td>Teacher-6th Grade 1 FTE/211 days Santa Clara</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Carrera</td>
<td>Arturo</td>
<td>Teacher-6th Grade ELA 1 FTE/211 days Santa Clara</td>
<td>Teacher-6th Grade Math 1 FTE/211 days Santa Clara</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Carrillo</td>
<td>Gabriela</td>
<td>Teacher-4th Grade 1 FTE/211 days Sierra</td>
<td>Teacher-5th Grade 1 FTE/211 days Sierra</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Cazares</td>
<td>Ruben</td>
<td>Teacher-6th Grade Math 1 FTE/211 days Santa Clara</td>
<td>Teacher-2nd Grade 1 FTE/211 days Santa Clara</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Chissay</td>
<td>Belda</td>
<td>Teacher-3rd Grade 1 FTE/211 days Santa Clara</td>
<td>Teacher-4th Grade 1 FTE/211 days Santa Clara</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Corrales-Lopez</td>
<td>Annette</td>
<td>Teacher-Kindergarten 1 FTE/211 days Gallego Primary</td>
<td>Teacher-Kindergarten 1 FTE/211 days Esperanza</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Cota</td>
<td>Herendida</td>
<td>Teacher-3rd Grade 1 FTE/211 days Santa Clara</td>
<td>Teacher-4th Grade 1 FTE/211 days Santa Clara</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Dong</td>
<td>Daniel</td>
<td>Teacher-8th Grade Science 1 FTE/211 days B.L. Lauffer</td>
<td>Teacher-Music 1 FTE/211 days B.L. Lauffer</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Fetter</td>
<td>Kathy</td>
<td>Teacher-Sped MIID 1 FTE/211 days Esperanza</td>
<td>Teacher-Preschool 1 FTE/211 days Ocotillo</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Granillo</td>
<td>Suzanna</td>
<td>Teacher-2nd Grade 1 FTE/211 days Los Ninos</td>
<td>Teacher-3rd Grade 1 FTE/211 days Los Ninos</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Gutierrez</td>
<td>Gwendoline</td>
<td>Teacher-3rd Grade 1 FTE/211 days Elvira</td>
<td>Teacher-2nd Grade 1 FTE/211 days Elvira</td>
<td>2018-2019</td>
</tr>
</tbody>
</table>
## INFORMATION ITEM ONLY LATERAL TRANSFERS: BOARD ACTION NOT REQUIRED (CONTINUED)

### CERTIFIED ASSIGNMENTS

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>FROM: Title/FTE-Days/Grade/Site</th>
<th>TO: Title/FTE-Days/Grade/Site</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hall</td>
<td>Jane</td>
<td>Nurse 1 FTE/211 days Los Amigos</td>
<td>Nurse Specialist 1 FTE/211 days Mission Manor/Liberty</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Harris</td>
<td>Angela</td>
<td>Nurse 1 FTE/211 days Challenger</td>
<td>Nurse Specialist 1 FTE/211 days Challenger/Apollo/STAR</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Hernandez</td>
<td>Corrina</td>
<td>Nurse 1 FTE/211 days Esperanza</td>
<td>Nurse Specialist 1 FTE/211 days Esperanza/Sierra</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Lizarriber</td>
<td>Alejandra</td>
<td>Teacher-8th Grade Science 1 FTE/211 days Apollo</td>
<td>Teacher-Science 1 FTE/211 days Desert View</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Lujan-Silva</td>
<td>Laura</td>
<td>Teacher-4th Grade 1 FTE/211 days Santa Clara</td>
<td>Teacher-4th Grade 1 FTE/211 days Summit View</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Marshall</td>
<td>Maria</td>
<td>Program Specialist Nurse 1 FTE/211 days Student Services</td>
<td>Nurse Specialist 1 FTE/211 days Los Amigos, Gallego Intermediate</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Perez</td>
<td>Denise</td>
<td>Teacher-1st Grade 1 FTE/211 days Los Ninos</td>
<td>Teacher-3rd Grade 1 FTE/211 days Los Ninos</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Ratliff</td>
<td>Serena</td>
<td>Teacher-Kindergarten 1 FTE/216 days Mission Manor</td>
<td>Teacher-1st Grade 1 FTE/216 days Mission Manor</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Rawdin</td>
<td>Sarah</td>
<td>Program Nurse Specialist 1 FTE/211 days Student Services</td>
<td>Nurse Specialist 1 FTE/211 days Drexel/Rivera/Gallego Primary</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Schagel</td>
<td>Erica</td>
<td>Nurse 1 FTE/211 days Liberty</td>
<td>Nurse Specialist 1 FTE/211 days Mission Mission/Liberty</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Scissons</td>
<td>Jan</td>
<td>Nurse 1 FTE/211 days Los Ninos</td>
<td>Nurse Specialist 1 FTE/211 days Craycroft/Los Ninos/B.L. Lauffer</td>
<td>2018-2019</td>
</tr>
</tbody>
</table>
### PERSONNEL CONSENT

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12  
HUMAN RESOURCES

### INFORMATION ITEM ONLY LATERAL TRANSFERS: BOARD ACTION NOT REQUIRED

#### CERTIFIED ASSIGNMENTS

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>FROM: Title/FTE-Days/Grade/Site</th>
<th>TO: Title/FTE-Days/Grade/Site</th>
<th>Effective</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>23 Shay</td>
<td>Stephanie</td>
<td>Teacher-3rd Grade 1 FTE/211 days Summit View</td>
<td>Teacher-5th Grade 1 FTE/211 days Summit View</td>
<td>2018-2019</td>
<td></td>
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<tr>
<td>24 Smith</td>
<td>Jennifer</td>
<td>Teacher-2nd Grade 1 FTE/211 days Gallego Primary</td>
<td>Teacher-1st Grade 1 FTE/211 days Elvira</td>
<td>2018-2019</td>
<td></td>
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<tr>
<td>25 Stevens</td>
<td>Elizabeth</td>
<td>Teacher-1st Grade 1 FTE/211 days Los Ninos</td>
<td>Teacher-1st/2nd Grade 1 FTE/211 days Los Ninos</td>
<td>2017-2018</td>
<td></td>
</tr>
<tr>
<td>26 Taylor</td>
<td>Christine</td>
<td>Nurse 1 FTE/211 days B.L. Lauffer</td>
<td>Nurse Specialist 1 FTE/211 days Desert View</td>
<td>2018-2019</td>
<td></td>
</tr>
<tr>
<td>27 Techau</td>
<td>Ann</td>
<td>Teacher-2nd Grade 1 FTE/211 days Drexel</td>
<td>Teacher-6th Grade ELA 1 FTE/211 days Drexel</td>
<td>2018-2019</td>
<td></td>
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<tr>
<td>28 Trujillo</td>
<td>Leanna</td>
<td>Teacher-5th Grade 1 FTE/211 days Drexel</td>
<td>Teacher-4th Grade 1 FTE/211 days Drexel</td>
<td>2018-2018</td>
<td></td>
</tr>
<tr>
<td>29 Vargas-Lugo</td>
<td>Raquel</td>
<td>Teacher-3rd Grade 1 FTE/211 days Los Ninos</td>
<td>Teacher-2nd Grade 1 FTE/211 days Los Ninos</td>
<td>2018-2019</td>
<td></td>
</tr>
<tr>
<td>30 Weaverling</td>
<td>Mary</td>
<td>Nurse 1 FTE/211 days Sunnyside</td>
<td>School Nurse 1 FTE/211 days Sunnyside</td>
<td>2018-2019 Post-R</td>
<td></td>
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#### CLASSIFIED ASSIGNMENTS

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<th>First Name</th>
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<th>TO: Title/Hpd-Days/Grade/Site</th>
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</thead>
<tbody>
<tr>
<td>1 Turner</td>
<td>Brian</td>
<td>Sped Personal Care Assistant 7.5 hpd/191 days Classified Grade 11 B.L. Lauffer</td>
<td>Sped Personal Care Assistant 7.5 hpd/191 days Classified Grade 11 Desert View</td>
<td>2018-2019</td>
</tr>
</tbody>
</table>

*OFFER TO EMPLOY AND REHIRE RECOMMENDATIONS ARE CONTINGENT UPON RECEIPT OF ALL APPLICATION MATERIALS, FINGERPRINT CLEARANCE AND APPROPRIATE CERTIFICATES IN THE HUMAN RESOURCES DEPARTMENT.

REGULAR MEETING OF THE BOARD OF EDUCATION  
MAY 8, 2018  
5/4/2018  
8:05 AM
MEETING OF: May 8, 2018
BOARD AGENDA NO.: CA - Personnel #2

TITLE OF AGENDA ITEM: Personnel Report
ACTION TYPE: Action
PREVIOUS ACTION OF AGENDA ITEM:
SUBMITTED BY: Dr. Debra Bergman, Chief Human Resources and Organizational Development Officer

DESCRIPTION/JUSTIFICATION:
The Human Resources Department has provided the certified and classified consent items for board approval dated May 8, 2018.

ADDITIONAL ITEM INFORMATION:
Consideration of approving certified and classified support staff hires, rehires, non-renewals, requests for resignations, retirements, transfers.

Information Only: Lateral Transfers

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve the personnel report as presented.

ATTACHMENTS:

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<thead>
<tr>
<th>Name</th>
<th>Description</th>
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</thead>
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<td>Cover Memo</td>
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CREATION:

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<td>5/3/2018 3:34:25 PM</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Date/Time:</td>
<td>Approval:</td>
</tr>
<tr>
<td>-----------------</td>
<td>-----------</td>
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<tr>
<td>5/4/2018 10:34 AM</td>
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</table>
Regular Board Meeting: May 8, 2018
Agenda Title: Consent Agenda- Vouchers

Voucher Listing

SY 2017-2018

<table>
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<tr>
<th>Voucher #</th>
<th>Classification</th>
<th>Date Prepared</th>
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<th>Amount</th>
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<tr>
<td>1221</td>
<td>Expense</td>
<td>04/19/18</td>
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<td>1222</td>
<td>Expense</td>
<td>04/24/18</td>
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<td>$160,567.12</td>
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<td>1223</td>
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<td>121</td>
<td>Payroll &amp; Matching</td>
<td>04/27/18</td>
<td>----</td>
<td>$3,489,963.92</td>
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</table>
MEETING OF: May 8, 2018  

TITLE OF AGENDA ITEM: Vouchers  

ACTION TYPE: Info/Action  

PREVIOUS ACTION OF AGENDA ITEM:  

SUBMITTED BY: Hector M. Encinas, Chief Financial Officer  

DESCRIPTION/JUSTIFICATION:  
Respectfully request Governing Board approval of the attached Expense and Payroll Vouchers in the amount submitted.  

POLICY CONSIDERATIONS:  

LEGAL CONSIDERATIONS:  

BUDGET INFORMATION:  

REVIEWED BY: Mr. Steve Holmes, Superintendent  

SUPERINTENDENT'S RECOMMENDATION/MOTION:  
To approve as submitted  

ATTACHMENTS:

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<th>Description</th>
<th>Type</th>
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CREATION:

Date/Time: 5/3/2018 11:23:39 AM  
Department: Business and Finance  

APPROVALS:

Date/Time: 5/4/2018 10:33 AM  
Approval: Approved  
Department: Superintendent
**REQUEST INFORMATION**

**Request Info:**
- Request ID: 10414
- Request Date: 04/16/2018
- Request Status: Submitted
- PO #: 
- Recurrency: False
- Frequency: 
- Denial Reason: 

**Trip passengers:**
- Wheel Chairs: 0
- Buses: 0
- Adults: 2
- Special Needs: 0
- Students: 12
- Elementary: 0
- Total: 14

**Trip Origin:**
- Origin: SUNNYSIDE HS
- Purpose: 
- Total Miles: 0.00
- Total Time: 22.00
- Vehicle Type: Van
- Estimate Cost: 0.00

**Group Serviced:**

<table>
<thead>
<tr>
<th>ID</th>
<th>Group Name</th>
<th>Department</th>
<th>Contact Name</th>
<th>Contact Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>27</td>
<td>SUNNYSIDE HS</td>
<td>SUNNYSIDE HS TAX CREDIT - VAN RATE</td>
<td>Valerie Heller</td>
<td>545-5440</td>
</tr>
</tbody>
</table>

**Destination:**

<table>
<thead>
<tr>
<th>ID</th>
<th>Destination Name</th>
<th>Address</th>
<th>City</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>320</td>
<td>SUNNYSIDE HS</td>
<td>1725 E BILBY RD</td>
<td>TUCSON</td>
<td>AZ</td>
</tr>
<tr>
<td>1064</td>
<td>Veterans Museum and Memorial Center</td>
<td>2115 Park Blvd</td>
<td>San Diego</td>
<td>CA</td>
</tr>
<tr>
<td>1072</td>
<td>BEST HOST INN, ANAHEIM</td>
<td>8530 BEACH BLVD</td>
<td>ANAHEIM</td>
<td>CA</td>
</tr>
<tr>
<td>1073</td>
<td>KNOTT'S BERRY FARM</td>
<td>8039 BEACH BLVD</td>
<td>BUENA PARK</td>
<td>CA</td>
</tr>
</tbody>
</table>

**Objective:** ENGINEERING DAY/ VETERAN'S MUSEUM (ACADEC THEME FOR SY18/19)

**Instruction:** FUNDING SOURCE/ CODE: SHS TAX CREDIT - ACADEMIC DECATHLON ENGINEERING DAY/ VETERAN'S MUSEUM (ACADEC THEME FOR SY 18/19)

4/16/2018

DLT - 5/18 - Approved
SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
STUDENT TRAVEL REQUEST FORM

BOARD ACTION REQUIRED: X YES  □ NO
If yes, attach documentation must be attached

Route to: Superintendent's Office (Must be received in the Superintendent's office 21 days prior to trip)
SCHOOL SUBMITTING: Sunnyside High School □ DATE: 3/29/18
GROUP: Academic Decathlon Team
DESTINATION & ADDRESS: Knotts Berry Farm / The Veteran Museum
ACTIVITY: Engineering day / Veteran museum - Next year's
RELATIONSHIP TO CURRICULUM: Next year's theme is the 60's theme.
DATE OF ACTIVITY: 5/29/18 DEPARTURE DATE: 5/30/18 RETURN DATE: 5/31/18
DEPARTURE TIME FROM SCHOOL: 7:00 a.m. ARRIVAL TIME BACK AT SCHOOL: 11:00 p.m.
Day trips depart no earlier than 9:00 a.m. and return no later than 1:00 p.m. (Wednesday return time 11:30 a.m.)
OTHER EXPENSES:
COST OF TRIP TO BE PAID BY: □ Aca. Dec. Tax Credit
Private Funding - Name of contact, phone and/or e-mail address:

SPECIFY 25 DIGIT FUNDING CODE/SOURCE: □ FOOD: □ YES ESTIMATED COST □ Lodging: □ YES ESTIMATED COST
□ Registration Fees: □ YES ESTIMATED COST
If yes, indicate source of funds: □ District □ Building □ Student Activity □ Personal □ Other
LUNCH STOP REQUIRED: □ YES LOCATION (of lunch stop):
NUMBER OF STUDENTS GOING: 12 (List of student names must be provided)
NUMBER OF WHEELCHAIR STUDENTS: 0 NUMBER OF ADULTS GOING: 2

NAMES OF TEACHERS/ADVISORS GOING:
Valerie Heller / Jonah Schmidt

NAMES OF ADULTS GOING:

TEACHER/ADVISOR IN CHARGE:

REQUEST FOR SUBSTITUTE(S): □ YES GIVE EXACT DATE(S) FOR COVERAGE:
Specify Number of Certified: □ Specify Number of Classified:

Approved by Assistant Principal/Student Activities 4/4/18
Approved by Principal 4/14/18

Approved by Chief Financial Officer 4/14/18
Approved by Executive Director/Operations 4/14/18

VEHICLE REQUEST: BUS □ VAN 2 □ CAR □ NONE OR N/A □

CHARTER □ (Must have current certificate of insurance on file.) RENTAL VEHICLE □

NOTE: Athletic trips on the Governing Board approved calendar require a requisition ONLY. (Submit requisition directly to transportation.) All other athletic and activity events/trips require completion of this form for approval.
Itinerary for trip to California:

05/29/18 (Tuesday)

– Leave from Sunnyside at 6:00 am
-arrive in Anaheim at about 2:00 pm and go to the Southern California Institute of Technology for a tour of the campus and biomedical laboratories.
https://www.scitech.edu/ 525 North Muller Street Anaheim, CA 92801
-we will be shown how lasers are used in biomedical diagnostics:
- then check into the Best Host Inn, Anaheim 8530 Beach Blvd, Anaheim, CA, 90620
-dinner at 6:00 pm
-in rooms for the night at 10:00 pm

05/30/18 (Wednesday)

– leave for Knotts Berry Farm from hotel at 9:30 (turn-styles open at 10:00)
-check in for Engineering Day student tour and school activities at 11:00 (2 and ½ hour program)
-eat lunch
-explore Knotts Berry Farm
-park closes at 8:30 pm
-8:30 go back to the hotel
-in rooms for the night at 10:00 pm

05/31/18 (Thursday)

– check out of hotel
-leave for The Veterans Museum of Balboa Park at 8:00 am
-visit The Veterans Museum of Balboa Park at 10:00 am
-leave the Museum at 2:00 pm
-drive back to Tucson
-arrive back at Sunnyside High School at about 11:00 pm to midnight that night.
REQUEST INFORMATION

Request Info:
- Request ID: 10445
- Request Date: 04/13/2018
- Request Status: Approved
- Depart: 05/05/2018
- Time: 12:00 PM
- Return: 05/05/2018
- Time: 10:00 PM
- PO #: 
- Recurrency: False
- Frequency:
- Denial Reason:

Trip passengers:
- Wheel Chairs: 0
- Buses: 1
- Adults: 15
- Special Needs: 0
- Students: 30
- Elementary: 0
- Total: 45

Trip Origin:
- Origin: ELVIRA ES
- Purpose:
- Total Miles: 0.00
- Total Time: 4.00
- Vehicle Type: Bus
- Estimate Cost: 0.00
- UD Label Num: 0
- UD Label Char:

Group Serviced:

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<thead>
<tr>
<th>ID</th>
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<th>Department</th>
<th>Contact Name</th>
<th>Contact Phone</th>
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<tbody>
<tr>
<td>9</td>
<td>ELVIRA ES</td>
<td>STUCO</td>
<td>A. Townsend</td>
<td>545-2800</td>
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Destination:

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<tr>
<th>ID</th>
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<th>City</th>
<th>State</th>
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<tr>
<td>103</td>
<td>ELVIRA ES</td>
<td>250 W ELVIRA RD</td>
<td>TUCSON</td>
<td>AZ</td>
</tr>
<tr>
<td>772</td>
<td>Chase Field</td>
<td>401 E Jefferson St</td>
<td>Phoenix</td>
<td>AZ</td>
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</table>

Objective: Student activity

* Ratification/Approval Item

DLT - 5/1/18 - Approved

5/3/2018
SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
STUDENT TRAVEL REQUEST FORM

BOARD ACTION REQUIRED: □ YES □ NO
If yes, event documentation must be attached.
Board action is required on all out of town and overnight travel.
(Board Approved on __________ for Business office use only)

Route to: Business Office (Must be received in the Business office 21 days prior to trip)

SCHOOL SUBMITTING: Elvira Elementary DATE: 4-13-18
GROUP:
DESTINATION & ADDRESS: Chasefield - Phoenix, Az
ACTIVITY: Baseball game - Diamondbacks vs Astros
RELATIONSHIP TO CURRICULUM:
DATE OF ACTIVITY: 5/5/18 DEPARTURE DATE: 5/5/18 RETURN DATE: 5/5/18
DEPARTURE TIME FROM SCHOOL: 2:00 PM ARRIVAL TIME BACK AT SCHOOL: 10:00 PM
Day trips depart no earlier than 9:00 a.m. and return no later than 3:00 p.m. (Wednesday return time 11:30 a.m.)

OTHER EXPENSES:
COST OF TRIP TO BE PAID BY:
Private Funding - Name of contact, phone and/or e-mail address:

SPECIFY 28 DIGIT FUNDING CODE/SOURCE:

FOOD: □ NO □ YES ESTIMATED COST
Lodging: □ NO □ YES ESTIMATED COST
REGISTRATION FEES: □ NO □ YES ESTIMATED COST

If yes, indicate source of funds: District Building Student Activity Personal Other

LUNCHESTOP REQUIRED: □ NO □ YES LOCATION (of lunch stop):
NUMBER OF STUDENTS GOING: 30 (List of student names must be attached)
NUMBER OF WHEELCHAIR STUDENTS: NUMBER OF ADULTS GOING: 15

NAMES OF TEACHERS/ADVISORS GOING: Andy Townsend
NAMES OF ADULTS GOING: (Chaperone form must be attached)
TEACHER/ADVISOR IN CHARGE: Andy Townsend
REQUEST FOR SUBSTITUTE(S): □ NO □ YES GIVE EXACT DATE(S) FOR COVERAGE:

Specify Number of Certified: ___ Specify Number of Classified: ___

Approved by Assistant Principal/Student Activities Date Approved by Principal

Approved by Chief Financial Officer Date Approved by Chief School Officer

VEHICLE REQUEST: BUS _____ VAN _____ CAR _____ NONE OR N/A

CHARTER (Must have current certificate of insurance on file) RENTAL VEHICLE
# REQUEST INFORMATION

**Request Info:**
- **Request ID:** 10426
- **Request Date:** 04/11/2018
- **Request Status:** Submitted
- **Depart:** 04/24/2018, **Time:** 9:30 AM
- **Return:** 04/24/2018, **Time:** 5:30 PM
- **PO #:** 
- **Recurrency:** False
- **Frequency:** 
- **Denial Reason:** 

**Trip passengers:**
- **Wheel Chairs:** 0
- **Buses:** 1
- **Adults:** 3
- **Special Needs:** 0
- **Students:** 34
- **Elementary:** 0
- **Total:** 37

**Trip Origin:**
- **Origin:** DESERT VIEW HS
- **Purpose:** 
- **Total Miles:** 0.00
- **Total Time:** 4.00
- **Vehicle Type:** Bus
- **Estimate Cost:** 0.00
- **UD Label Num:** 0
- **UD Label Char:**

**Group Serviced:**

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<td>DESERT VIEW HS</td>
<td>District Funded Field Trips</td>
<td>Pamela Moraga</td>
<td>545-5106</td>
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**Destination:**

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<th>City</th>
<th>State</th>
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<td>91</td>
<td>DESERT VIEW HS</td>
<td>4101 E VALENCIA RD</td>
<td>TUCSON</td>
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<tr>
<td>1057</td>
<td>CHANDLER CENTER FOR THE ARTS</td>
<td>250 N ARIZONA AVE</td>
<td>CHANDLER</td>
<td>AZ</td>
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**Objective:** DV Symphonic Orchestra - State Concert Festival Performance

**Instruction:** DV Symphonic Orchestra - State Concert Festival Performance

***Please provide a bus with an undercarriage***

Ratification/Approval Item

4/17/2018

OCT - 5/1/18 - Approved
SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
STUDENT TRAVEL REQUEST FORM

BOARD ACTION REQUIRED: □ YES □ NO
If yes, event documentation must be attached.
Board action is required on all out of town and overnight travel.
(Added on for business office use only)

Route to: Business Office (Must be received in the business office 21 days prior to trip)

SCHOOL SUBMITTING: Desert View HS DATE: 03/29/2018
GROUP: Desert View Symphony Orchestra
DESTINATION & ADDRESS: Chandler Center for the Arts 250 N Arizona Ave, Chandler, AZ 85225
ACTIVITY: State Concert Festival Performance

RELATIONSHIP TO CURRICULUM: Use feedback from ensemble peers/other sources to refine performance.
DATE OF ACTIVITY: 04/19/18 DEPARTURE DATE: 4/19 RETURN DATE: 4/24
DEPARTURE TIME FROM SCHOOL: 7:30 AM ARRIVAL TIME BACK AT SCHOOL: 5:30 PM
Day trips depart no earlier than 9:00 a.m. and return no later than 1:00 p.m. (Wednesday return time 11:30 a.m.)

OTHER EXPENSES:

COST OF TRIP TO BE PAID BY:
District
Private Funding—Name of contact, phone and/or e-mail address:

SPECFY 28 DIGIT FUNDING CODE/SOURCE:
FOOD: □ NO □ YES
LODGING: □ NO □ YES
REGISTRATION FEES: □ NO □ YES

If yes, indicate source of funds:
Private Funding—Name of contact, phone and/or e-mail address:

LUNCH STOP REQUIRED: □ NO □ YES
LOCATION (of lunch stop): Chandler Fashion Center 3111 W. Chandler Blvd, Chandler, AZ 85224

NUMBER OF STUDENTS GOING: 34 (List of student names must be attached)
NUMBER OF WHEELCHAIR STUDENTS: 0
NUMBER OF ADULTS GOING: 3

NAMES OF TEACHERS/ADVISORS GOING:
Wesley Hunter

NAMES OF ADULTS GOING: (Chaperone form must be attached)

TEACHER/ADULT IN CHARGE:
Wesley Hunter

REQUEST FOR SUBSTITUTE(S): □ NO □ YES GIVE EXACT DATE(S) FOR COVERAGE: 04/19/18

Specify Number of Certified: 3
Specify Number of Classified: 0

Approved by Assistant Principal/Student Activities: □ YES □ NO Date: 4/19/18
Approved by Principal: □ YES □ NO Date: 4/19/18
Approved by Chief Financial Officer: □ YES □ NO Date: 4/19/18
Approved by Chief School Officer: □ YES □ NO Date: 4/19/18

VEHICLE REQUEST: BUS X VAN □ CAR □ NONE OR N/A
* Storeroom space unoccupied, performed*
CHARTER □ (Must have current certificate of insurance on file) RENTAL VEHICLE
LESS THAN 21 DAY NON-COMPLIANCE TRAVEL REQUEST FORM

Since your request for Student/Out of District Travel is being submitted less than the required 21 Day Notice, you must complete this form and submit to Ana Gallegos, Chief School Officer, before your request will be considered:

School: Desert View High School Name of Activity: State Concert Festival Performance
Destination: Chandler Center for the Arts Date of Activity: April 24, 2018

1. Why is this request being submitted after the required 21 day notification period?

I am the employee who enters the student travel and I was out of the office from March 20th – April 11th. As soon as I returned the trip was submitted for approval.

2. What specific steps will be taken to ensure that a similar situation doesn’t happen again?

This was an emergency absence that I had to take. When I am in the office and the requests are given to me with ample time they are submitted right away.

I, ____________________________ (Print Name), have read and understand the travel policies and procedures. I realize that continued failure to submit travel request within the times prescribed may result in non-approval of future travel requests.

Individual Signature: ____________________________  Date: 04/17/18

Site/Department Administrator Signature: ____________________________  Date: 04/17/18

Ana Gallegos, Chief School Officer

Date

Steven Holmes, Superintendent

Date

Hector M. Encinas, Chief Financial Officer

Date
SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
STUDENT TRAVEL REQUEST FORM

BOARD ACTION REQUIRED: ☑ YES ☐ NO
If yes, event documentation must be attached

Route to: Superintendent's Office (Must be received in the Superintendent's office 21 days prior to trip)
SCHOOL SUBMITTING: Sunnyside High School DATE: 4/5/2018

GROUP: HOSA EMS Students

DESTINATION & ADDRESS: Dallas Convention Center (650 S Griffin St Dallas, TX 75202)

ACTIVITY: HOSA National Leadership Conference

RELATIONSHIP TO CURRICULUM: Meets state standards co-curricular


DEPARTURE TIME FROM SCHOOL: 7:30 AM ARRIVAL TIME BACK AT SCHOOL: 11:00 AM

Day trips depart no earlier than 8:00 a.m. and return no later than 1:00 p.m. (Wednesday return time 11:30 a.m.)

OTHER EXPENSES:
COST OF TRIP TO BE PAID BY:
Private Funding – Name of contact, phone and/or e-mail address: LTE


FOOD: ☑ NO ☑ YES ESTIMATED COST

LODGING: ☑ NO ☑ YES ESTIMATED COST

REGISTRATION FEES: ☑ NO ☑ YES ESTIMATED COST

If yes, indicate source of funds: ☑ District ☑ Building ☑ Student Activity ☑ Personal ☑ Other

LUNCH STOP REQUIRED: ☑ NO ☑ YES LOCATION (of lunch stop):

NUMBER OF STUDENTS GOING: 15 (List of student names must be provided)

NUMBER OF WHEELCHAIR STUDENTS: ☑ Yes NUMBER OF ADULTS GOING: 2

NAMES OF TEACHERS/ADVISORS GOING: Mr. Peter Chen

NAMES OF ADULTS GOING: Ismelda Quijada

TEACHER/ADVISOR IN CHARGE: Peter Chen

REQUEST FOR SUBSTITUTE(S): ☑ NO ☑ YES GIVE EXACT DATE(S) FOR COVERAGE:

Specify Number of Certified: __________ Specify Number of Classified: __________

Approved by Assistant Principal/Student Activities Date Approved by Principal Date

Approved by Chief Financial Officer Date Approved by Executive Director/Operations Date

VEHICLE REQUEST: BUS ☑ VAN ☑ CAR ☑ NONE OR N/A ☑

CHARTER ☑ (Must have current certificate of insurance on file) RENTAL VEHICLE ☑

NOTE: Athletic trips on the Governing Board approved calendar require a regulation ONLY. (Submit requisition directly to transportation.) All other athletic and activity event/trips require completion of this form for approval.

Oct - 5/1/18 - Approved
HOSA International Leadership Conference Tentative Agenda Dallas 2018

The schedule of events has not been finalized; therefore, this agenda MUST be seen as tentative. As soon as all activities and events are finalized, a detailed agenda will be published.

**Tuesday June 26, 2018**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 a.m. - 10:30 a.m.</td>
<td>TBA</td>
</tr>
<tr>
<td>1:00 p.m. - 4:00 p.m.</td>
<td>TBA</td>
</tr>
<tr>
<td>6:00 p.m. - 8:00 p.m.</td>
<td>CE Headquarters</td>
</tr>
<tr>
<td>6:00 p.m. - 8:00 p.m.</td>
<td>HOISA Headquarters</td>
</tr>
<tr>
<td>8:00 p.m. - 10:00 p.m.</td>
<td>State Advisor Registration</td>
</tr>
<tr>
<td>9:00 p.m. - 11:00 p.m.</td>
<td>HOISA University: 301 State Officers</td>
</tr>
<tr>
<td>12:00 a.m.</td>
<td>State Advisor Dinner</td>
</tr>
</tbody>
</table>

**Wednesday June 27, 2018**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 a.m. - 1:30 p.m.</td>
<td>TBA</td>
</tr>
<tr>
<td>8:00 a.m. - 9:00 a.m.</td>
<td>TBA</td>
</tr>
<tr>
<td>8:00 a.m. - 1:00 p.m.</td>
<td>CE Headquarters</td>
</tr>
<tr>
<td>10:00 a.m. - 12:00 p.m.</td>
<td>HOISA Headquarters</td>
</tr>
<tr>
<td>10:30 a.m. - 12:00 p.m.</td>
<td>Executive Council Candidate Interviews</td>
</tr>
<tr>
<td>11:00 a.m. - 1:00 p.m.</td>
<td>New Advisor Coffee Talk</td>
</tr>
<tr>
<td>1:30 p.m. - 2:30 p.m.</td>
<td>Conference Registration</td>
</tr>
<tr>
<td>1:00 p.m. - 5:00 p.m.</td>
<td>HOISA Expo Registration</td>
</tr>
<tr>
<td>1:30 p.m. - 2:30 p.m.</td>
<td>Event Manager/Quality Assurance Meeting</td>
</tr>
<tr>
<td>1:00 p.m. - 4:00 p.m.</td>
<td>VIP Lunch (by invitation only)</td>
</tr>
<tr>
<td>3:00 p.m. - 5:00 p.m.</td>
<td>Nominating Committee Lunch and Report</td>
</tr>
<tr>
<td>3:00 p.m. - 4:00 p.m.</td>
<td>HOISA Expo</td>
</tr>
<tr>
<td>3:30 p.m. - 4:30 p.m.</td>
<td>Advisor Orientation</td>
</tr>
<tr>
<td>3:30 p.m.</td>
<td>Voting Delegate Orientation</td>
</tr>
<tr>
<td>5:00 p.m. - 7:00 p.m.</td>
<td>HOISA-100 National Advisory Council</td>
</tr>
<tr>
<td>5:30 p.m. - 6:30 p.m.</td>
<td>Courtesy Corps Meeting</td>
</tr>
<tr>
<td>7:30 p.m.</td>
<td>Workshop Ambassador Orientation</td>
</tr>
<tr>
<td>10:00 p.m. - 12:00 a.m.</td>
<td>Executive Council State Announced</td>
</tr>
<tr>
<td>12:30 a.m.</td>
<td>Scholarship Recipient/Sponsor Dinner (By Invitation Only)</td>
</tr>
<tr>
<td></td>
<td>Flag and Opening Session Practice</td>
</tr>
<tr>
<td></td>
<td>Opening Session</td>
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<tr>
<td></td>
<td>Committee Meetings</td>
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<tr>
<td></td>
<td>Curfew</td>
</tr>
<tr>
<td>Time</td>
<td>Activity</td>
</tr>
<tr>
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<td>-----------------------------------------------</td>
</tr>
<tr>
<td>7:00 a.m.</td>
<td>Healthy Start to the Day</td>
</tr>
<tr>
<td>7:00 a.m.</td>
<td>Judge Breakfast</td>
</tr>
<tr>
<td>8:00 a.m.</td>
<td>Workshop Ambassador Check-In</td>
</tr>
<tr>
<td>8:00 a.m.</td>
<td>Educational Symposiums</td>
</tr>
<tr>
<td>8:30 a.m.</td>
<td>Zumba</td>
</tr>
<tr>
<td>9:00 a.m.</td>
<td>Voting Delegate Session</td>
</tr>
<tr>
<td>9:00 a.m.</td>
<td>HOSA University 101; Members</td>
</tr>
<tr>
<td>10:00 a.m.</td>
<td>HOSA Expo</td>
</tr>
<tr>
<td>11:30 a.m.</td>
<td>State Advisor Networking Meeting</td>
</tr>
<tr>
<td>11:30 a.m.</td>
<td>Meet the Candidates Open Forum</td>
</tr>
<tr>
<td>12:00 p.m.</td>
<td>Outstanding HOSA Chapter Display Time</td>
</tr>
<tr>
<td>12:00 p.m.</td>
<td>Judge Lunch</td>
</tr>
<tr>
<td>1:30 p.m.</td>
<td>Public Health Leadership Scholars Meeting</td>
</tr>
<tr>
<td>1:00 p.m.</td>
<td>HOSA University 201: Chapter Officers</td>
</tr>
<tr>
<td>1:00 p.m.</td>
<td>HOSA University 102: Advanced Leadership</td>
</tr>
<tr>
<td>1:30 p.m.</td>
<td>HOSA Happenings Display Time</td>
</tr>
<tr>
<td>5:00 p.m.</td>
<td>Judge Dinner</td>
</tr>
<tr>
<td>6:30 p.m.</td>
<td>HOSA, Inc. Corporate Meeting</td>
</tr>
<tr>
<td>9:00 p.m.</td>
<td>Past HOSA, Inc. Chair Reception</td>
</tr>
<tr>
<td>10:00 p.m.</td>
<td>Committee Meetings</td>
</tr>
<tr>
<td>12:30 a.m.</td>
<td>Curfew</td>
</tr>
<tr>
<td>Friday June 29, 2018</td>
<td></td>
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<td>---------------------</td>
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</tr>
<tr>
<td>TBA</td>
<td>CE Headquarters</td>
</tr>
<tr>
<td>TBA</td>
<td>HOSA Headquarters</td>
</tr>
<tr>
<td>7:00 a.m. - 8:00 a.m.</td>
<td>Healthy Start to the Day</td>
</tr>
<tr>
<td>7:00 a.m. - 8:30 a.m.</td>
<td>Judge Breakfast</td>
</tr>
<tr>
<td>8:00 a.m. - 2:00 p.m.</td>
<td>Workshop Ambassador Check-In</td>
</tr>
<tr>
<td>8:00 a.m. - 2:00 p.m.</td>
<td>Educational Symposiums</td>
</tr>
<tr>
<td>8:30 a.m. - 9:30 a.m.</td>
<td>Zumba</td>
</tr>
<tr>
<td>8:30 a.m. - 11:30 a.m.</td>
<td>Business Session</td>
</tr>
<tr>
<td>9:00 a.m. - 12:00 p.m.</td>
<td>HOSA University 401: New Advisors</td>
</tr>
<tr>
<td>9:00 a.m. - 12:00 p.m.</td>
<td>HOSA University 101: Members</td>
</tr>
<tr>
<td>9:00 a.m. - 1:00 p.m.</td>
<td>HOSA Expo</td>
</tr>
<tr>
<td>9:00 a.m. - 4:00 p.m.</td>
<td>Train-the-Trainers Workshop</td>
</tr>
<tr>
<td>12:00 p.m. - 1:00 p.m.</td>
<td>Health Career Display Time</td>
</tr>
<tr>
<td>12:00 p.m. - 1:30 p.m.</td>
<td>Judge Lunch</td>
</tr>
<tr>
<td>1:00 p.m. - 2:00 p.m.</td>
<td>State Advisor Networking</td>
</tr>
<tr>
<td>1:00 p.m. - 4:00 p.m.</td>
<td>HOSA University 501: Advanced Advisors</td>
</tr>
<tr>
<td>1:00 p.m. - 4:00 p.m.</td>
<td>HOSA University 100: Middle School</td>
</tr>
<tr>
<td>2:00 p.m. - 3:00 p.m.</td>
<td>New Board Member Orientation</td>
</tr>
<tr>
<td>5:00 p.m. - 6:00 p.m.</td>
<td>Alumni Reception</td>
</tr>
<tr>
<td>7:30 p.m.</td>
<td>Recognition Session</td>
</tr>
<tr>
<td>10:00 p.m. - 12:00 a.m.</td>
<td>HOSA Fun Evening Activity</td>
</tr>
<tr>
<td>12:30 a.m.</td>
<td>Committee Meetings</td>
</tr>
<tr>
<td>12:30 a.m.</td>
<td>Curfew</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Saturday June 30, 2018</th>
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<tbody>
<tr>
<td>TBA</td>
<td>CE Headquarters</td>
</tr>
<tr>
<td>TBA</td>
<td>HOSA Headquarters</td>
</tr>
<tr>
<td>All Day</td>
<td>HOSA Day in Dallas</td>
</tr>
<tr>
<td>8:00 a.m. - 9:30 a.m.</td>
<td>Executive Council Transition Breakfast</td>
</tr>
<tr>
<td>4:00 p.m. - 6:00 p.m.</td>
<td>Postsecondary/Collegiate Awards Session</td>
</tr>
<tr>
<td>8:00 p.m. - 10:00 p.m.</td>
<td>Middle School &amp; Secondary Awards Session</td>
</tr>
<tr>
<td>10:00 p.m. - 12:00 a.m.</td>
<td>HOSA Dance</td>
</tr>
<tr>
<td>1:00 a.m.</td>
<td>Curfew</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sunday July 1, 2018 - Wednesday July 4, 2018</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 a.m. - 10:00 p.m.</td>
<td>HOSA Executive Council Training</td>
</tr>
</tbody>
</table>
SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
STUDENT TRAVEL REQUEST FORM

BOARD ACTION REQUIRED: ☑YES ☐NO
If yes, event documentation must be attached.

Route to: Superintendent's Office (Must be received in the Superintendent's office 21 days prior to trip)
SCHOOL SUBMITTING: Sunnyside High School DATE: 4/16/18

GROUP: M.I.C.A. National Congress/Competition

DESTINATION & ADDRESS: Lord Baltimore Hotel 20 W. Baltimore St., Baltimore, MD 21201

ACTIVITY: Competition

RELATIONSHIP TO CURRICULUM: Meets state standards or curriculum


DEPARTURE TIME FROM SCHOOL: ARRIVAL TIME BACK AT SCHOOL: ______________________

Day trips depart no earlier than 8:00 a.m. and return no later than 1:00 p.m. (Wednesday return time 11:30 a.m.)

OTHER EXPENSES:

COST OF TRIP TO BE PAID BY:
Private Funding - Name of contact, phone and/or e-mail address: K.Y.

SPECIFY 25 DIGIT FUNDING CODE/SOURCE: 596.78 219.0 691.23 1 00 10 23 5 96 0

FOOD: ☑YES ESTIMATED COST

Lodging: ☑YES ESTIMATED COST

REGISTRATION FEES: ☑YES ESTIMATED COST

If yes, indicate source of funds: ☑District ☑Building ☑Student Activity ☑Personal ☑Other

LUNCH STOP REQUIRED: ☑YES LOCATION (of lunch stop): ______________

NUMBER OF STUDENTS GOING: 41 (List of student names must be provided)

NUMBER OF WHEELCHAIR STUDENTS: 48 NUMBER OF ADULTS GOING: 21

NAMES OF TEACHERS/ADVISORS GOING:
Ms. Ana Danchy

NAMES OF ADULTS GOING:
Ms. Vita Pepeit

TEACHER/ADVISOR IN CHARGE: Ms. Danchy

REQUEST FOR SUBSTITUTE(S): ☑NO ☑YES GIVE EXACT DATE(S) FOR COVERAGE:

Specify Number of Certified: ______________ Specify Number of Classified: ______________

Approved by Assistant Principal/Student Activities Date: 4/28/18

Approved by Principal Date: 4/28/18

Approved by Chief Financial Officer Date: 5/11/18

Approved by Executive Director/Operations Date: 5/11/18

VEHICLE REQUEST: BUS VAN CAR NONE OR N/A

CHARTER___ (Must have current certificate of insurance on file) RENTAL VEHICLE ___

NOTE: Athletic trips on the Governing Board approved calendar require a requisition ONLY. (Submit requisition directly to transportation.) All other athletic events/trips require completion of this form for approval.

SS20-09
DISTRIBUTION: White—School, Yellow—Operations; Pink—Transportation; Gold—Superintendent
(DO NOT SEPARATE COPIES. COPIES WILL BE DISTRIBUTED AFTER FINAL APPROVAL HAS BEEN GRANTED.)

DT 5/11/18 - Approved
## FBLA Conference Schedule

### Tuesday, June 26
- 7:00 p.m.–9:00 p.m.: IFL Registration

### Wednesday, June 27
**Institute for Leaders (IFL)**
- 7:00 a.m.–8:00 a.m.: IFL Registration
- 8:00 a.m.–9:30 a.m.: Opening Adventure!
- 9:30 a.m.–11:30 a.m.: IFL Leadership Treks
- 11:30 a.m.–1:00 p.m.: Lunch on your own
- 1:00 p.m.–4:30 p.m.: Leadership Treks Continue
- 4:45 p.m.–5:30 p.m.: Elevate Your Future Panel

**NLC—Preconference**
- 2:00 p.m.–7:00 p.m.: Registration Desk
- Midnight: Curfew

### Thursday, June 28
**Institute for Leaders (IFL)**
- 8:00 a.m.–8:30 a.m.: Rise and Shine Session
- 8:30 a.m.–11:30 a.m.: Basecamp Breakouts
- 11:30 a.m.–12:30 p.m.: Closing Session & Summit Celebration

**NLC—Day 1**
- 7:30 a.m.–8:15 a.m.: Adviser Orientation
- 8:00 a.m.–7:00 p.m.: Registration Desk
- 9:00 a.m.–9:45 a.m.: Adviser Orientation
- 10:30 a.m.–11:15 a.m.: Adviser Orientation
- 11:45 a.m.–12:30 p.m.: Adviser Orientation
- 12:15 p.m.–5:30 p.m.: Competitive Events
- 1:00 p.m.–4:00 p.m.: Exhibits and MarketPlace
- 4:30 p.m.–5:15 p.m.: Adviser Orientation
- 5:00 p.m.–5:30 p.m.: Administrator Orientation
- 7:00 p.m.–9:00 p.m.: Opening Session & Campaign Rally
- Midnight: Curfew

### Friday, June 29
**NLC—Day 2**
- 7:30 a.m.–8:15 a.m.: Adviser Orientation
- 8:00 a.m.–5:30 p.m.: Competitive Events
- 9:00 a.m.–3:15 p.m.: Workshops
- 9:00 a.m.–4:00 p.m.: Campaign & Exhibit Booths, MarketPlace, & Silent Auction
- 5:30 p.m.–6:30 p.m.: Regional Campaign Rallies & Recognition Sessions

**Midnight:**

**Saturday, June 30**
**NLC—Day 3**
- 8:00 a.m.–9:00 a.m.: State Voting Delegates & State Presidents’ Q & A
- 8:00 a.m.–5:30 p.m.: National Candidates
- 8:30 a.m.–9:30 a.m.: Competitive Events
- 9:00 a.m.–2:00 p.m.: Campaign, Exhibit Booths, & MarketPlace
- 9:00 a.m.–3:15 p.m.: Workshops
- 9:30 a.m.–12:30 p.m.: FBLA Open Events
- 2:00 p.m.–4:00 p.m.: FBLA Bank On It* Tournament
- 2:30 p.m.–3:15 p.m.: FBLA Senior Networking Session

**Midnight:**

### Sunday, July 1
**NLC—Day 4**
- 8:00 a.m.–8:45 a.m.: National Voting
- 9:00 a.m.–9:45 a.m.: Regional Voting
- 10:00 a.m.–11:00 a.m.: March of Dimes Mini March for Babies
- 6:00 p.m.–9:00 p.m.: Awards of Excellence Program
- 9:30 p.m.–11:30 p.m.: FBLA Social

**Midnight:**

---

### Middle Level Conference Schedule

#### Thursday, June 28
- 7:00 p.m.–9:00 p.m.: Opening General Session
- Midnight: Curfew

#### Friday, June 29
- 9:00 a.m.–10:15 a.m.: ZOOM Academy Opening Session
- 9:15 a.m.–10:00 a.m.: Online Tests—Business Math & Financial Literacy
- 10:15 a.m.–11:00 a.m.: Online Test—Career Exploration
- 10:15 a.m.–11:45 a.m.: ZOOM Academy—NASCAR Networking & Team Time Trials
- 11:45 a.m.–1:30 p.m.: Lunch on Your Own
- 1:15 p.m.–2:00 p.m.: Online Test—Introduction to Computer Science & Coding
- 1:30 p.m.–3:15 p.m.: ZOOM Academy—Role of Leaders in Teams & Action In the Community
- 2:15 p.m.–3:00 p.m.: Online Test—Multi-Media & Website Development
- Midnight: Curfew

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**Baltimore, Maryland**

### Saturday, June 30
- 8:00 a.m.–9:30 a.m.: Open Events—Business Communications, Business Etiquette, Digital Citizenship, & FBLA Facts
- 9:00 a.m.–11:45 a.m.: ZOOM Academy—Communication & Media and Exploration of Careers
- 11:45 a.m.–1:30 p.m.: Lunch on Your Own
- 1:30 p.m.–4:30 p.m.: Preliminaries for Presentation Events—Elevator Speech & Community Service Project

**Midnight:**

### Sunday, July 1
- 8:30 a.m.–11:30 a.m.: Finals for Presentation Events—Elevator Speech & Community Service Project
- 3:00 p.m.–4:00 p.m.: FBLA-Middle Level Awards Program

**Midnight:**

---

The online testing, FBLA competitive events, workshops, exhibits, the Opening Session, and Awards of Excellence Program will be at the Baltimore Convention Center.
**REQUEST INFORMATION**

**Request Info:**
- **Request ID:** 10451
- **Request Date:** 04/18/2018
- **Request Status:** Submitted
- **Depart:** 05/12/2018  10:00 AM
- **Return:** 05/12/2018  6:30 PM

**PO #:**
- **Recurrency:** False
- **Frequency:**
- **Denial Reason:**

**Trip passengers:**
- **Wheel Chairs:** 0
- **Buses:** 2
- **Adults:** 4
- **Special Needs:** 0
- **Students:** 12
- **Elementary:** 0
- **Total:** 16

**Trip Origin:**
- **Origin:** SANTA CLARA ES
- **Purpose:**
- **Total Miles:** 0.00
- **Total Time:** 4.00
- **Vehicle Type:** Van
- **Estimate Cost:** 0.00
- **UD Label Num:** 0
- **UD Label Char:**

**Group Serviced:**

<table>
<thead>
<tr>
<th>ID</th>
<th>Group Name</th>
<th>Department</th>
<th>Contact Name</th>
<th>Contact Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>SANTA CLARA ES</td>
<td>SANTA CLARA TAX CREDIT</td>
<td>Chris Voorhees</td>
<td>545-3700</td>
</tr>
<tr>
<td></td>
<td></td>
<td>COCURRICULAR</td>
<td></td>
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</tr>
</tbody>
</table>

**Destination:**

<table>
<thead>
<tr>
<th>ID</th>
<th>Destination Name</th>
<th>Address</th>
<th>City</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>297</td>
<td>SANTA CLARA ES</td>
<td>6910 S SANTA CLARA AVE</td>
<td>TUCSON</td>
<td>AZ</td>
</tr>
<tr>
<td>772</td>
<td>Chase Field</td>
<td>401 E Jefferson St</td>
<td>Phoenix</td>
<td>AZ</td>
</tr>
</tbody>
</table>

**Objective:** Incentive/Reward for Student Council Athletic Support Committee, PBIS reward.
SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
STUDENT TRAVEL REQUEST FORM

BOARD ACTION REQUIRED: □ YES □ NO
If yes, event documentation must be attached.

Route to: Superintendent's Office (Must be received in the Superintendent's office 21 days prior to trip)
SCHOOL SUBMITTING: Santa Clara Elementary DATE: 4/16/18
GROUP: Santa Clara Student Council Athletic Support Committee
DESTINATION & ADDRESS: Chase Field - 401 E. Jefferson St., Phx., AZ 85004
ACTIVITY: Incentive/Reward for student council athletic support committee
RELATIONSHIP TO CURRICULUM: PBIS school/district reward
DATE OF ACTIVITY: 5/12/18 DEPARTURE DATE: 5/12/18 RETURN DATE: 5/12/18
DEPARTURE TIME FROM SCHOOL: (9:00 A.M.) ARRIVAL TIME BACK AT SCHOOL: 6:30 P.M.
Day trips depart no earlier than 9:00 a.m. and return no later than 1:00 p.m. (Wednesday return time 11:30 a.m.)

OTHER EXPENSES:
COST OF TRIP TO BE PAID BY:
Private Funding – Name of contact, phone and/or e-mail address:

SPECIFY 25 DIGIT FUNDING CODE/SOURCE:

FOOD: □ NO □ YES ESTIMATED COST:

LODGING: □ NO □ YES ESTIMATED COST:

REGISTRATION FEES: □ NO □ YES ESTIMATED COST:

If yes, indicate source of funds:
District □ Building □ Student Activity □ Personal □ Other

LUNCH STOP REQUIRED: □ NO □ YES LOCATION (of lunch stop):

NUMBER OF STUDENTS GOING: 12 (List of student names must be provided)

NUMBER OF WHEELCHAIR STUDENTS: 0 NUMBER OF ADULTS GOING: 4

NAMES OF TEACHERS/ADVISORS GOING: Mr. Voorhees, Mr. Carrera

NAMES OF ADULTS GOING: JBA

TEACHER/ADVISOR IN CHARGE: Mr. Voorhees

REQUEST FOR SUBSTITUTE(S): □ NO □ YES GIVE EXACT DATE(S) FOR COVERAGE:

Specify Number of Certified:

Specify Number of Classified:

Approved by Assistant Principal/Student Activities Date

Approved by Principal

Approved by Superintendent Date

Approved by Assistant Superintendent/Operations Date

VEHICLE REQUEST: BUS □ VAN □ CAR □ NONE OR N/A □

CHARTER □ (Must have current certificate of insurance on file.) RENTAL VEHICLE □

NOTE: Athletic trips on the Governing Board approved calendar require a requisition ONLY. (Submit requisition directly to transportation.) All other athletic and activity events/trips require completion of this form for approval.
LESS THAN 21 DAY NON-COMPLIANCE TRAVEL REQUEST FORM

Since your request for Student/Out of District Travel is being submitted less than the required 21 Day Notice, you must complete this form and submit to Ana Gallegos, Chief School Officer, before your request will be considered:

School: Santa Clara

Name of Activity: 6th gr. Student Council

Destination: Phe. Phx. AZ

Date of Activity: 5/12/18

1. Why is this request being submitted after the required 21 day notification period?

[Handwritten: 6th gr. Student Council Advisor was waiting on permission slips from parents. Chris Voorhees is a 6th gr. teacher here at Santa Clara.]

2. What specific steps will be taken to ensure that a similar situation doesn’t happen again?

[Handwritten: To make sure we get the paperwork before the deadline of 21 days.]

I, [Signature], have read and understand the travel policies and procedures. I realize that continued failure to submit travel request within the times prescribed may result in non-approval of future travel requests.

Mary Lou Alsante, Chris Voorhees

4/25/18

Individual Signature

Date

4/25/18

Site/Department Administrator Signature

4/26/18

Ana Gallegos, Chief School Officer

Date

Hector M. Encinas, Chief Financial Officer

Date
Board Meeting: May 8, 2018

Title of Agenda Item: Student Travel Requests

Action Type: Info/Action

Previous Action of Agenda Item:

Submitted by: Hector M. Encinas, Chief Financial Officer

Description/Justification:


*Ratification/Approval Item


*Ratification/Approval Item


Policy Considerations:

Legal Considerations:

Budget Information:

Reviewed by: Mr. Steve Holmes, Superintendent

Superintendent's Recommendation/Motion:

To approve as submitted with the stipulation that adult supervision (male & female) is provided.

Attachments:

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MEMORANDUM OF UNDERSTANDING
BETWEEN
ARIZONA BOARD OF REGENTS, UNIVERSITY OF ARIZONA
AND
SUNNYSIDE UNIFIED SCHOOL DISTRICT

This Memorandum of Understanding (“MOU”) is hereby made and entered into by and between the Sunnyside Unified School District, hereinafter referred to as “District” and the Arizona Board of Regents on behalf of the University of Arizona, an Arizona body corporate, hereinafter referred to as “Arizona”.

A. Purpose:

The purpose of this MOU is to continue to develop and expand a framework of cooperation between District and Arizona to develop mutually beneficial programs, projects and activities, referred hereafter as “STEM RISE Arizona Program” for the Science, Technology, Engineering, Mathematics (STEM) Rising Initiative Sustaining Environment: Preparing the Next Generation of Native American and Hispanic STEM Innovators.

B. Term:

This MOU is executed as of the date of last signature and is effective through December 31, 2020, at which time it will expire unless extended as authorized by the parties to this MOU.

C. Arizona

1. Will provide, (directly to teachers), teacher stipends for the STEM RISE Arizona 5-week High School and 5-week Middle School summer STEM programs.

2. Will provide, (directly to teacher assistants-TA’s), TA stipends for the STEM RISE Arizona 5-week High School and 5-week Middle School summer STEM programs.

3. Will provide professional development to teachers and teacher assistants to develop and implement the STEM RISE Arizona 5-week High School and 5-week Middle School summer STEM curriculum.

4. Will provide the material and supplies for the STEM RISE Arizona 5-week High School and 5-week Middle School summer STEM curriculum.

5. Will provide the transportation cost for the 5-week High School and 5-week Middle School summer STEM program day trip from school site to UA for STEM activities and the student showcase celebration, not to exceed $160 per trip.

6. Will provide the student showcase celebration for student recognition, open to family and community partners on the last day of the 5-week High School and 5-week Middle School summer STEM program.
7. Will evaluate the STEM RISE Arizona Program impact on student academic performance through student data information requests vetted through Arizona's IRB processes and in compliance with Human Subjects guidelines.

D. District

1. Will assist Arizona in the recruitment of Teachers and TA's by promoting the STEM RISE Arizona Program.

2. Will provide laboratory type classrooms with tables in close proximity to each other for each 5-week High School and 5-week Middle School summer programs for students to work on STEM projects from May – June of each calendar year.

3. Will provide lunch for students during the 5-week High School and 5-week Middle School summer programs from May – June of each calendar year.

4. Will coordinate the transportation for the 5-week High School and 5-week Middle School Summer students for a day trip from school site to UA during May – June of each calendar year and the student showcase celebration on the last day of the summer program.

5. Will assist in promoting the STEM RISE Arizona program and in Native American and Hispanic student recruitment for the 5-week High School and 5-week Middle School summer STEM programs.

E. It is mutually understood and agreed by and between the parties regarding the following:

1. **Modification.** Material modifications to this MOU shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by authorized officials, prior to any changes being performed. Changes to contact information or program dates only may be made informally and will not require a written modification.

2. **Participation in Similar Activities.** This MOU in no way restricts Arizona or District from participating in similar activities with other public or private agencies, organizations, and individuals.

3. **Termination.** Either party, upon thirty (30) days written notice, may terminate the MOU in whole, or in part, at any time before the date of expiration.

4. **Principal Contacts.** The principal contacts for this instrument are as follows:
5. **Non-Fund Obligating Document.** This MOU is neither a fiscal nor a funds obligation document. Any endeavor or transfer of anything of value involving reimbursement or contribution of funds between the parties to this MOU will be handled in accordance with applicable laws, regulations, and procedures. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority. This MOU does not provide such authority. Each party shall be fiscally responsible for their own portion work performed under the MOU.

6. **Confidentiality.** All written student records shall be kept confidential in accordance with the Family Rights and Privacy Act (20 USC 1232(g)) (“FERPA”) and regulations adopted pursuant to FERPA, the Individuals with Disabilities Education Act (“IDEA”) and regulations adopted thereunder, and applicable state laws and school board policies controlling the disclosure of personally identifiable information from a student’s education records. District and Arizona may disclose educational records of students to each other as “officials of another school system” where the student is enrolled or to employees of the other party who are deemed to be “school officials” for the purposes implementing this Memorandum of Understanding.

7. **Conflict of Interest.** This Memorandum of Understanding is subject to cancellation under A.R.S. § 38-511 regarding conflict of interest on the part of individuals negotiating contracts on behalf of the State of Arizona.

8. **Non-Discrimination.** The Parties agree to comply with all applicable state and federal laws, rules, regulations and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act, as amended.
9. **Liability.** It is understood that neither party to this Memorandum of Understanding is the agent of the other and neither is liable for the wrongful acts or negligence of the other. Each party shall be responsible for its negligent acts or omissions and those of its officers, employees, agents or students, howsoever caused, to the extent allowed by their respective state laws. The parties acknowledge that Arizona participates in a program of self-insurance, administered by the State of Arizona, Department of Administration, Risk Management Division, as authorized by Arizona Revised Statutes § 41-621 et seq. The parties agree that the general and professional liability coverage provided by this self-insurance program is deemed sufficient for the purposes of this Memorandum of Understanding.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the last written date below.

FOR SUNNYSIDE UNIFIED SCHOOL DISTRICT:

__________________________________________  ______________________________
Steve Holmes, Superintendent:                    Date

__________________________________________  ______________________________
Board President or Clerk                        Date

FOR THE ARIZONA BOARD OF REGENTS, UNIVERSITY OF ARIZONA:

__________________________________________  ______________________________
Name and Title:                                  Date
MEETING OF: May 8, 2018

TITLE OF AGENDA ITEM: Memorandum of Understanding (MOU) between Sunnyside Unified School District (SUSD) and the Arizona Board of Regents on behalf of the University of Arizona (U of A)

ACTION TYPE: Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY: Eugenia Favela, Ph.D., Assistant Superintendent of Student Services

DESCRIPTION/JUSTIFICATION:
Respectfully requesting Governing Board approval of the MOU with the University of Arizona for the STEM RISE Arizona Program, which aims to provide summer experiences for Native American and Hispanic middle and high school students and staff in the area of Science, Technology, Engineering, and Mathematics (STEM).

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve as submitted

ATTACHMENTS:

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CREATION:

Date/Time: 5/1/2018 11:56:35 AM
Department: Student Services

APPROVALS:

Date/Time: Approval: Department:
This University of Virginia School Turnaround Program Agreement (the “Agreement”), dated as of March 12, 2018 (the “Commencement Date”), by and between the University of Virginia Darden School Foundation, on behalf of the Darden/Curry Partnership for Leaders in Education (the “PLE”) and Sunnyside Unified School District (the “Client”).

RECITALS

WHEREAS, the PLE has developed the University of Virginia School Turnaround Program and is providing executive education programs, materials and services on a timely basis to education leaders engaged in executive school turnaround initiatives; and

WHEREAS, Client wishes to contract with the PLE so that select Client personnel may participate in the University of Virginia School Turnaround Program (the “Program”).

NOW, THEREFORE, the parties hereby agree as follows:

1. **Statement of Work**
   
   PLE agrees to deliver the Program as set forth in the statement of work as set forth in Attachment A (the “Statement of Work”).

2. **Program Fee and Payment**
   
   The Client shall pay the PLE for participation in the Program as set forth on Attachment B (the “Fee”). The parties agree that the Fee is sufficient to complete the Program as currently specified in this Agreement and the Statement of Work.

   Payment for participation in the Program shall be due within 30 days after Client’s receipt of the appropriate invoices for services to be provided. Payment for any additional services or support agreed to by the PLE and the Client (such as additional faculty support request under Section 2(D)), shall be payable within 30 days after receipt of the related PLE invoice.

   Participant travel expenses to and from all programs are not included in the Fee and are the responsibility of the Client.

3. **Rescheduling and Cancellation**
   
   In the event the Client cancels all or part of the Program, the Client will only be
responsible for costs associated with services already delivered, third party cancellation charges and up to 50% of stated charges for services within thirty-one days (31) prior of the cancellation date. Notwithstanding the foregoing, if the PLE is able to find an acceptable qualified substitute candidate for the Program cancelled by the Client in a timely manner, the PLE shall refund or pro-rate the Program Costs Fee accordingly. Outside of any third party cancellation charges, the parties further agree that Client shall not be charged for any other Program services cancelled more than 31 days in advance.

4. Intellectual Property

The copyright and all other intellectual property rights for all existing and new PLE materials used by the PLE for the Program are held by the PLE. Client acknowledges that the title and ownership to the PLE materials and any other third party materials delivered by PLE to Client and its personnel shall remain with the PLE or their respective copyright holders. Client hereby is granted permission to use the PLE materials only for internal Client training purposes, including any internal copying and distribution as necessary to carry out such internal training.

Notices

Notices required or permitted hereunder shall be sufficient if mailed, postage prepaid, and addressed as follows:

If to the Client:
Ed Dawson
Director of Federal Programs
Sunnyside Unified School District
2238 East Ginger Road
Tucson, AZ 85706
edwind@susd12.org

If to the PLE:
William Robinson
Executive Director
Partnership for Leaders in Education
Darden School of Business
100 Darden Boulevard
Charlottesville, VA 22903

With a copy to:
Charles Heckel
Treasurer
University of Virginia Darden School Foundation
Charlottesville, VA 22906

5. Representations and Warranties

Each party hereto hereby warrants and represents that it has the right to enter into this Agreement and to grant the rights herein granted and that has not and will not assign, pledge or encumber such rights.
6. **Relationship of Parties**

Nothing herein shall be construed to imply a joint venture, partnership or principal-agent relationship between the parties and neither party by virtue of this Agreement will have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party. Nothing in this Agreement or in the relationship between the Client and the PLE will be deemed to require either party to be or act as the fiduciary or trustee for the other, or otherwise to act as a fiduciary or trustee hereunder.

7. **Assignment**

Neither party hereto may assign this Agreement, in whole or in part, without the prior written consent of the other party. This Agreement shall be binding upon and inure to the benefit of the successors and permitted assigns of the parties.

8. **Termination and Survival**

Unless terminated earlier in accordance with its terms, this Agreement shall expire 3 years after the Commencement Date. The warranties, representations and covenants herein contained shall survive the expiration or earlier termination of this Agreement for a period of one year from such termination or expiration.

9. **Waiver**

A waiver of any breach of this Agreement, or of any of the terms or conditions by either party, shall not be deemed a waiver of any repetition of such breach or in any way affect any other terms or conditions hereof. No waiver shall be valid or binding unless it shall be in writing and signed by the parties.

10. **Governing Law**

This Agreement is subject to and will be construed in accordance with the laws of the Commonwealth of Virginia applicable to agreements wholly to be performed therein, and the parties hereby agree that any legal action hereunder shall be instituted within the Commonwealth of Virginia.

11. **Entire Agreement**

This Agreement evidences the complete understanding and agreement of the parties with respect to the subject matter hereof and supersedes and merges all previous proposals, contracts, communications, representations, understandings and agreements, whether oral or written, between the parties with respect to the subject matter hereof. This Agreement may not be modified except by a writing executed by authorized representatives of both parties.

12. **DISCLAIMER OF WARRANTY**
THE UNIVERSITY OF VIRGINIA, THE UNIVERSITY OF VIRGINIA DARDEN SCHOOL FOUNDATION AND THE PLE EXPRESSLY DISCLAIM, AND CLIENT HEREBY EXPRESSLY WAIVES, ALL IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE

13. **LIMITATION OF LIABILITY**

UNDER NO CIRCUMSTANCES SHALL THE UNIVERSITY OF VIRGINIA, THE UNIVERSITY OF VIRGINIA DARDEN SCHOOL FOUNDATION AND/OR THE PLE BE LIABLE TO CLIENT FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, WHETHER OR NOT ANY PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

14. **Counterparts**

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute one document. This Agreement may be executed with a facsimile signature.
IN WITNESS WHEREOF, the parties have duly executed this Agreement.

Sunnyside Unified School District

By __________________________________________
  Steve Holmes, Superintendent
Date ___________________

By __________________________________________
  Board President or Board Clerk
Date ___________________

By _____________________________
  Edwin Dawson
Date 3/27/18

University of Virginia Darden School Foundation, on behalf of the Darden/Curry Partnership for Leaders in Education

By _____________________________
Date 4/10/18
Attachment A
The Statement of Work

1. Summer Program, July 8-14, 2018, Charlottesville

   Residential executive development program for the principals and district
turnaround team are held at the University of Virginia’s Darden School of
Business. This immersive experiences focuses on igniting change in
organizations and leadership practice.

   Over 6 days, leadership teams work together to understand root cause needs,
launch organization change efforts, learn how to drive decisions with data,
establish focused execution plans and create a learning organization that
continuously adapts.

   Five attendees (four school-level, one district-level)

   Includes all room and board costs as well as customization of a couple of
workshops to meet the unique needs of having a full school leadership team
present.

   Fee: $26,500

2. 2.5-day Winter Program, dates in January or early February to be determined,
location in either Atlanta, Albuquerque or another southwest location.

   The focus will be strengthening teamwork, deepening data cycle & teacher
ownership of data, empowering change agents and making strategic mid-course
 Corrections.

   Five attendees (four school-level, one district-level).

   Includes all room and board costs; price identical to typical programmatic fees for
a full school leadership team to attend winter program.

   Fee: $13,500

3. Consultation through 2018-19 from Michael Kight

   Mike Kight conducts for $1,500 total one-hour calls each month (excluding
months when he visits) 8 total calls. This increases connectivity to learning at
sessions, accountability to commitments made in action plans and adaptation
throughout year to ensure impact.

   Mike schedules and makes two 1.5-day trips to Sunnyside, one each semester,
to work directly with the principal and leadership team, including a debrief with
district leadership during visit.

   Mike is paid $3,750 for each visit and $7,500 total – with the fee covering:
• A planning call ahead of the visit.
• At least one full day, possibly more time on day #2, in each school – focused on:
  • At least two hours of coaching to principal directly on their leadership.
  • At least two hours with full school leadership team on the advancement of their 90 day plan.
  • Other time as desired observing work and helping advance problems of practice identified ahead of time.
• A one-page debrief report after each visit.
• Mike’s travel, room, and board – with Mike booking directly.

Fee: $9,000
Includes two 1.5-day trips and eight one-hour coaching calls.
Attachment B
The Fee

The Fee for the Program shall include all work associated with the Program described herein:

July 2018 - June 2019 Services

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<td>Midyear Retreat</td>
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<tr>
<td>Support Services by Michael Kight</td>
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**TOTAL** $49,000

The Fee shall be paid within thirty (30) days after the receipt of an invoice.
Addendum to
Sunnyside Unified School District—The University of Virginia
School Turnaround Program Agreement
Cohort 15 Year One

This Addendum to Sunnyside Unified School District—The University of Virginia—School Turnaround Program Agreement—Cohort 15 Year One ("Addendum") is entered into between the University of Virginia Darden School Foundation, on behalf of the Darden/Curry Partnership for Leaders in Education (the “PLE”) and Sunnyside Unified School District (the “Client”). PLE and the Client (cumulatively the “Parties,” individually each being a “Party”) agree as follows:

1. The underlying agreement to which this Addendum relates, which is title the University of Virginia School Turnaround Program Agreement (“Agreement”), may be cancelled if a conflict of interest is present as set out in A.R.S. §38-511, the terms of which statute are deemed incorporated herein.

2. Each Party agrees that it is not currently engage in, and agrees that for the duration of the underlying Agreement it will not engage in, a boycott of Israel, as defined in A.R.S. §35-393.

3. To the extent applicable under A.R.S. §41-4401, each Party warrants compliance with all federal immigration laws and regulations that relate to its Arizona-based employees and, with regard to such employees, agrees to comply with the E-verify requirements pursuant to A.R.S. §23-214(A). A Party’s breach of the above-referenced warranty shall be deemed a material breach of the Agreement and this Addendum. To the extent required by Arizona law, the Parties each retain the legal right to inspect the papers and records of the other Party to ensure compliance with this paragraph.

4. The Parties acknowledge and agree that the confidentiality of personally identifiable education records of Client’s students (“Student Records”) is protected and regulated by a federal law commonly referred to as the Family Educational Rights and Privacy Act (FERPA). The Parties agree that any disclosure and/or re-disclosure of Student Records shall be in compliance with the requirements of FERPA.

5. The Parties each agree to comply with all applicable federal and state antidiscrimination laws in their respective efforts in support of the Agreement.

Sunnyside Unified School District

By__________________________

Steve Holmes, Superintendent

University of Virginia Darden School Foundation
on behalf of the Darden/Curry Partnership for Leaders in Education

By__________________________

Buck Crouch, Board President

Date________________

Date________________
DESCRIPTION/JUSTIFICATION:
Respectfully requesting Governing Board approval of the School Turnaround Program Agreement and Addendum with the University of Virginia (UVA), for Cohort 15, Year One. For several years, Sunnyside School District has partnered with UVA’s Darden School Foundation for the Leaders in Education Program. The purpose of the program is to engage school leaders in school turnaround initiatives.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve Agreement and Addendum as submitted

ATTACHMENTS:

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The **MOU MEMBERSHIP AGREEMENT** (the “Agreement”) is made and entered into as of May 1, 2018 (the “Effective Date”), by and between CommunityShare (hereafter referred as “CS”) and Sunnyside Unified School District (“Organization”). From time to time, CS and Organization shall be referred to collectively as “parties” and individually, each a “party.”

**RECITALS**

WHEREAS, Organization desires to engage CS to provide certain facilitation, training and professional development services as set forth in this Membership Agreement.

WHEREAS, CS is willing and qualified to perform such services.

**AGREEMENT**

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained herein, it is agreed as follows:

1. **Nature and Scope of Organization’s Engagement of CS.** CS and Organization agree that Organization shall engage CS to perform certain professional development and facilitation services at Los Niños Elementary School as described in Exhibit A and incorporated herein (the “Membership Services”).

2. **Term of Agreement: Termination**

   2.1 This Agreement will become effective as of the Effective Date and, unless earlier terminated pursuant to Section 2.2 below, will continue in effect until the completion of the Services, as determined in the sole and absolute discretion of the officers of CS. Notwithstanding this provision, this Agreement shall not continue longer than five years.

   2.2 Either party may terminate this Agreement upon ten (10) calendar days’ written notice to the other party.

   2.3 If Organization fails to pay the fee (“Membership Fee”) as set forth in Section 4, and such failure is not remedied within three (3) calendar days after receipt of written notice of such failure, then CS may terminate this Agreement effective upon expiration of such three (3) calendar day cure period.
3. **Performance of Services**
   3.1 The parties agree, understand, and acknowledge the Services can only, and shall only be performed by CS.

4. **Compensation**

   4.1 **Payment for Membership Services.** In connection with the Membership Services provided hereunder, Organization shall pay CS a Membership Fee in the amount of $4,750. The Fee shall be paid via check. The Membership Fee is determined based on the payment details as set forth on Exhibit A.

   4.2 Organization shall make no withholdings from any compensation paid under this Agreement to CS, such as for federal or state income taxes, Social Security, or Medicare taxes. CS agrees that Organization shall not be liable for any tax obligations CS may incur with respect to any payment under this Agreement, and specifically agrees to hold Organization harmless from any such obligation. CS further agrees to defend, indemnify, and hold harmless Organization, consistent with the terms of this Agreement, from any efforts by any governmental unit or authority that may seek to collect from Organization any taxes related to any payment to CS made pursuant to this Agreement.

5. **Independent Contractor Status.** The parties acknowledge and agree that the CS is an independent contractor and nothing in this Agreement is intended to make CS an agent, employee, joint venturer, or partner of Organization for any purpose whatsoever. Other than providing CS with certain equipment and materials necessary to CS’s performance of the Services under this Agreement, which are not otherwise available to the general public, CS retains to itself the manner and means by which performance is rendered under this Agreement. CS shall be responsible for maintaining her own books and records. Further, CS shall not be entitled to any fringe benefits, pension, retirement, profit sharing, or any other benefits accruing to employees of Organization. Organization shall not provide worker’s compensation insurance for CS. CS is in no way authorized by this Agreement to make any agreement or enter into any obligation on behalf of Organization, nor shall CS indicate in any way that she has the authority to do so. The parties further acknowledge as follows:

   5.1 Organization shall not require CS to perform services exclusively for Organization.

   5.2 Organization shall not provide CS with any business registrations or licenses required to perform the Services.
5.3 CS shall be compensated based on services performed by CS under this Agreement in accordance with Section 4 of this Agreement.

5.4 Organization shall not terminate this Agreement before the expiration of the term of this Agreement except as provided in Section 2 of this Agreement.

5.5 Organization shall not provide any equipment or materials to CS, other than equipment and materials belonging to Organization which are not otherwise available to the general public, and then, for the sole purpose of enabling CS to perform the Services. Any equipment or materials so provided shall remain the sole and exclusive property of Organization, shall not be used in any manner inconsistent with the provisions set forth in this Agreement, and shall be returned to Organization upon the termination of this agreement.

5.6 Organization and CS shall not combine their business operations and shall instead maintain separate business operations.

6. Compliance with Organization’s Requirements. CS shall observe and comply with Organization’s procedures, rules, regulations, policies, working hours and holiday schedules (the “Requirements”). CS shall use reasonable efforts to minimize disruptions to Organization’s normal business operations at all times. CS shall observe and comply with the Requirements of third parties when on their premises on Organization’s behalf.

7. Return of Equipment/Other Property. Upon the termination of CS’s relationship with Organization for any reason, CS shall deliver promptly to Organization the following: All tangible property owned by Organization such as books, manuals and promotional and marketing materials; all supplies provided to CS by Organization, including any equipment or devices; all other written or printed materials which are the property of Organization (and any copies of such materials); and any and all other materials which may contain Confidential Information (as hereinafter defined) which CS may then have in its possession, whether prepared by CS or not.

8. Confidentiality. The parties may in the future obtain or learn about confidential information which is the property of the other party or its affiliates, or which such party is under obligation not to disclose. Each of CS and Organization and each of its respective agents, contractors, and employees agree to use the utmost diligence to guard and protect said confidential information of the other party, and each party agrees that it will not, during or after the term of this Agreement, use for itself or others, or divulge to others any of said confidential information of the other party which such party may develop, obtain or learn
about during or as a result of this Agreement, unless authorized to do so by the other party in writing. For the purposes of this Agreement, the terms “Confidential Information” shall include, but not be limited to, any memoranda, notes, records, sales information, manuals, processes, technology, proprietary information, patents, designs, methods, techniques, trade secrets, systems, formulas, patterns, models, devices, compilations, lists of customers or any information or whatever nature which gives the recipient party an opportunity to obtain an advantage over its competitors who do not know or use it, but it is understood that said terms do not include knowledge, skills or information which is common to the trade or profession of CS or Organization. Confidential Information does not include (i) information that the recipient can establish was already known to the recipient at the time it was disclosed in connection with this Agreement, (ii) information that is developed independently by the recipient or received from a third party lawfully in possession of the information and having no duty to keep the information confidential, (iii) information that becomes publicly known other than by a breach of this Agreement, or (iv) information disclosed in accordance with a valid court order or other valid legal process. Each of CS and Organization agrees to hold the Confidential Information of the other party in confidence and not to copy, reproduce, distribute, publish or disclose such Confidential Information to any person except as expressly permitted by this Agreement. The obligation of the parties under this provision shall continue in effect as to any Confidential Information for the longer of two (2) years following the termination of this Agreement or as long as such Confidential Information is not generally known to the public.

9. **Intellectual Property Rights.**

9.1 Organization agrees that any and all Intellectual Property (as defined below) made, conceived, developed, or reduced to practice, or caused to be made, conceived, developed, or reduced to practice, by CS, arising out of or related to the Services provided hereunder, whether made or obtained by CS alone or in association with others during the term of this Agreement, will be deemed to have been made or developed by CS for the benefit of Organization, but will not be held in trust for the exclusive use and benefit of Organization, and will not be deemed “work made for hire” pursuant to the United States Copyright Act (17 U.S.C. § 101, et seq.). Such Intellectual Property will be the sole and exclusive property of CS. Organization agrees that CS has the right, but not the obligation, to patent, copyright, trademark, keep as a trade secret or otherwise deal with this Intellectual Property as it chooses. Nothing herein shall be interpreted to prevent CS from performing similar services for any other customer of CS.
As used herein, “Intellectual Property” Means any and all (a) discoveries, improvements, ideas, concepts, creative works, and designs, whether or not in writing or reduced to practice, and whether or not they are patentable, including, but not limited to, processes, methods, formulas, and techniques and know-how, and (b) trade secrets, trademarks, mask works, copyrights, and any other intellectual property.

10. Limits and Liability; Indemnification.

10.1 Organization shall not be liable for any direct or indirect losses, damages, injuries, expenses, or harm occasioned by or arising from, directly or indirectly any acts of CS. CS agrees that Organization shall not be liable, directly or indirectly, for any of CS’s losses, damages, expenses, injury, harm, claims, and costs, regardless of origin, and however caused.

10.2 CS shall not be liable for any direct or indirect losses, damages, injuries, expenses, or harm occasioned by or arising from, directly or indirectly any acts of Organization. Organization agrees that CS shall not be liable, directly or indirectly, for any of Organization’s losses, damages, expenses, injury, harm, claims, and costs, regardless of origin, and however caused.

10.3 Organization shall indemnify and hold harmless CS and each of its employees and agents (“Indemnities”) harmless for, from, and against any and all damages, losses, liabilities (absolute and contingent), fines, penalties, costs, and expenses (including, without limitation, reasonable counsel fees, costs, and expenses) incurred by any Indemnity or arising out of any demand, claim, inquiry, investigation, proceeding, action, or cause of action that any Indemnity may suffer or incur by reason of the operation of the business of Organization prior to the date of this Agreement. Organization shall indemnify and hold harmless, to the fullest extent permitted by applicable law as it presently exists or may hereafter be amended, any Indemnity who was or is made or is threatened to be made a party or is otherwise involved in any action, suit or proceeding, whether civil, criminal, administrative or investigative (a “Proceeding”), by reason of the fact that such Indemnity is or was serving on behalf of the Organization or, while serving on behalf of the Organization, against all liability and loss suffered and expenses (including attorneys’ fees) reasonably incurred by such Indemnity in such Proceeding, if the Indemnity acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the Organization and with respect to any criminal action or proceeding had no reasonable cause to believe the person’s conduct was unlawful.
11. **Binding Effect; Assignment.** This Agreement shall be binding upon the parties hereto and their respective heirs, successors, assigns, agents, and representatives. The parties agree that the rights and obligations hereunder shall not be assigned or delegated without the prior written consent of the other party.

12. **Voluntary Agreement.** Organization and CS represent and agree that each has reviewed all aspects of this Agreement, has carefully read and fully understands all provisions of this Agreement, and is voluntarily entering into this Agreement. Each party represents and agrees that it has had the opportunity to review any and all aspects of this Agreement with the legal, tax, or other advisor or advisors of such party’s choice before executing this Agreement.

13. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the state of Arizona, without reference to its conflict of laws provisions. With respect to any litigation based on, arising out of, or in connection with this Agreement, CS expressly submits to the personal jurisdiction of the Superior Court in and for the County of Maricopa, Arizona, or the United States Federal District Court for the District of Arizona, and CS expressly waives, to the fullest extent permitted by law, any objection that CS may now or later have to the laying of venue of any such litigation brought in any such court referred to above, including without limitation, any claim that any such litigation has been brought in an inconvenient forum.

14. **Entire Agreement.** This Agreement, along with any exhibits and attachments hereto, is the sole and entire Agreement between the parties relating to the subject matter hereof, and supersedes all prior understandings, agreements, and documentation relating to such subject matter. Any modifications to this Agreement must be in writing and signed by both parties hereto.

15. **Waiver.** The waiver by either party hereto of a breach of any term or provision of this Agreement shall not be construed as a waiver of a subsequent breach of the same provision by any party or of a breach of any other term or provision of the Agreement, and failure by either party at any time to require performance by the other party shall not constitute a waiver of any right to require performance in the future or performance of any other promise nor prejudice either party as regards to any subsequent action.

16. **Partial Invalidity.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall remain in effect and be so construed as to effectuate the intent and purpose of this Agreement.

17. **Notices.** Notices required or permitted to be given hereunder shall be in writing and shall be deemed given and received (i) when personally delivered or sent by
electronic mail; or (ii) one business day after being sent by reputable overnight express courier (charges prepaid). Unless another address is specified in writing, all notices, demands, and communications to the parties shall be sent to the addresses indicated on the signature page below.

18. **Attorneys’ Fees and Costs.** If any action is brought to enforce this Agreement or to collect damages as a result of a breach of any of its provisions, the prevailing party shall also be entitled to collect its reasonable attorneys’ fees and costs incurred in such action from the non-prevailing party, which costs can include the reasonable costs of investigation, expert witnesses, and the costs in enforcing or collecting any judgment rendered, all as determined and awarded by the court.

19. **Counterparts; Facsimile.** This Agreement may be executed simultaneously in one or more counterparts, but all such counterparts taken together will constitute one and the same Agreement. The exchange of copies of this Agreement and of signature pages by facsimile transmission or .pdf delivered via email will constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]
IN WITNESS WHEREOF, Organization and CS have executed this Memorandum of Understanding as of the Effective Date.

COMMUNITYSHARE REPRESENTATIVE:

Name: __________________________

Title: __________________________

Signature: ________________________

Date: ____________________________

ORGANIZATION:

Name: Steve Homes

Title: Superintendent

Signature: ________________________

Name: Buck Crouch

Title: Board President

Signature: ________________________

Date: ____________________________
## EXHIBIT A

**CommunityShare Network School Membership Services**  
**Los Niños Elementary School**  
**May 2018 - May 2019**

<table>
<thead>
<tr>
<th>Service</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CommunityShare Kickoff Event</strong> to orient teachers and staff to the platform, assist with signing up, and answer questions</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Full Access</strong> to the 500+ community partners on the CommunityShare platform with Ongoing Technical Support</td>
<td>✓</td>
</tr>
<tr>
<td>- Partners include photographers, web developers, athletes, chefs, landscape architects, athletes, ecologists, entrepreneurs, lawyers, college faculty, gardeners, and more.</td>
<td></td>
</tr>
<tr>
<td><strong>Professional Development Workshops</strong> on identified topics,</td>
<td>Up to 2 hours</td>
</tr>
<tr>
<td>- Purpose is to inform and begin planning for engagement of community partners in a holistic manner, i.e., as fully integrated units or projects.</td>
<td></td>
</tr>
<tr>
<td>- Specific topics may include identification of a key driving question for a project, integration of student voice/choice/agency, identification and integration of partners into a curricular project, and writing a seed or other grant application.</td>
<td></td>
</tr>
<tr>
<td>- Audience for session: participating and other interested teachers and staff</td>
<td></td>
</tr>
<tr>
<td><strong>Customized Support</strong></td>
<td>Up to 15 hours</td>
</tr>
<tr>
<td>- Individualized assistance for participating teachers as they identify community partners and develop projects that incorporate community engagement, real-world learning &amp; project-based learning (PBL)</td>
<td></td>
</tr>
<tr>
<td>- Creation of a school-based CommunityShare Educator Action Group, initially facilitated by CS staff; within one year, participating teachers will take the lead. The purpose is to share current work, gather feedback from peers, learn new strategies for engaging community partners, document learning, showcase student work, and nurture a school culture of real-world learning.</td>
<td></td>
</tr>
<tr>
<td><strong>Artist &amp; STEM Specialist in Residence</strong> supported by CommunityShare</td>
<td><strong>Up to 1</strong></td>
</tr>
<tr>
<td><strong>Memberships for Teachers to join an Educator Action Council</strong>, a monthly teacher group focused on community engagement, real-world learning and PBL</td>
<td><strong>Up to 1</strong></td>
</tr>
<tr>
<td><strong>End of Year Survey Data and Summary of Work</strong></td>
<td>✓</td>
</tr>
</tbody>
</table>

| **Total Value of Services** | $9,750 |
| **Matching Grant Funds (Limited Availability)** | - $5,000 |
| **School Contribution** | $4,750 |
Addendum to
Membership Agreement between CommunityShare and Sunnyside Unified
School District

This Addendum to Membership Agreement between CommunityShare and Sunnyside Unified School District ("Addendum") is entered into between CommunityShare (hereinafter referred to as "CS") and Sunnyside Unified School District ("Organization"). CS and Organization (cumulatively the "Parties," individually each being a "Party") agree as follows:

1. The underlying agreement to which this Addendum relates, which is titled Memorandum of Understanding (MOU: Membership Agreement ("Agreement"), may be cancelled if a conflict of interest is present as set out in A.R.S. §38-511, the terms of which statute are deemed incorporated herein.

2. Each Party agrees that it is not currently engaged in, and agrees that for the duration of the underlying Agreement it will not engage in, a boycott of Israel, as defined in A.R.S. §35-393.

3. To the extent applicable under A.R.S. §41-4401, each Party warrants compliance with all federal immigration laws and regulations that relate to its Arizona-based employees and, with regard to such employees, agrees to comply with the E-verify requirements pursuant to A.R.S. §23-214(A). A Party's breach of the above-referenced warranty shall be deemed a material breach of the Agreement and this Addendum. To the extent required by Arizona law, the Parties each retain the legal right to inspect the papers and records of the other Party to ensure compliance with this paragraph.

4. The Parties acknowledge and agree that the confidentiality of personally identifiable education records of Client’s students ("Student Records") is protected and regulated by a federal law commonly referred to as the Family Educational Rights and Privacy Act (FERPA). The Parties agree that any disclosure and/or re-disclosure of Student Records shall be in compliance with the requirements of FERPA.

5. The Parties each agree to comply with all applicable federal and state antidiscrimination laws in their respective efforts in support of the Agreement.

Sunnyside Unified School District

By __________________________
Steve Holmes, Superintendent

By __________________________
Buck Crouch, Board President

CommunityShare

By __________________________

Date __________________________

Date __________________________
MEETING OF: May 8, 2018  
BOARD AGENDA NO.: CA - Contract With Outside Agency #3  

TITLE OF AGENDA ITEM: Memorandum of Understanding (MOU) between Sunnyside Unified School District (SUSD) and CommunityShare (CS)  

ACTION TYPE: Action  

PREVIOUS ACTION OF AGENDA ITEM:  
SUBMITTED BY: Eugenia Favela, Ph.D., Assistant Superintendent of Student Services  

DESCRIPTION/JUSTIFICATION:  
Respectfully requesting Governing Board approval of the MOU and Addendum with CommunityShare.  

CS will provide professional development and facilitation services at Los Ninos Elementary School. The list of activities and services are delineated in Exhibit A.  

The addendum to this MOU is also attached, which provides all the standard provisions required under Arizona law.  

POLICY CONSIDERATIONS:  

LEGAL CONSIDERATIONS:  
These documents have been reviewed and approved by legal counsel.  

BUDGET INFORMATION:  

REVIEWED BY: Mr. Steve Holmes, Superintendent  

SUPERINTENDENT'S RECOMMENDATION/MOTION:  
To approve as submitted  

ATTACHMENTS:  

<table>
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<tr>
<th>Name</th>
<th>Description</th>
<th>Type</th>
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</thead>
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<tr>
<td>MOU - CommunityShare Los Niños 5-8-18.pdf</td>
<td>MOU with CommunityShare</td>
<td>Cover Memo</td>
</tr>
<tr>
<td>Addendum to Community Share Agreement 5-8-18.pdf</td>
<td>Addendum to MOU with CommunityShare</td>
<td>Cover Memo</td>
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<tr>
<td>Date/Time</td>
<td>Approval</td>
<td>Department</td>
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<tr>
<td>5/1/2018 2:51 PM</td>
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<tr>
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<tr>
<td>B-18-43-18</td>
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<td>Bid Opening Time</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------</td>
<td>-----------------</td>
</tr>
<tr>
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<td>Renewal</td>
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</table>

Bids are available for viewing on www.susd12.org until their bid opening date and time. The bid recaps listed on this page can be reviewed by accessing Sunnyside School District’s website at www.susd12.org. To access the bid recap, double click on Request for Bids. On the next page double click on AWARDED BIDS and it will open up to the bid recaps that are listed. Double click on the Bid No. that you want to access and you can review it or print it.
MEETING OF: May 8, 2018  
BOARD AGENDA NO.: CA - Business and Finance #1

TITLE OF AGENDA ITEM:  Purchasing Bid Report - April 2018

ACTION TYPE:  Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

DESCRIPTION/JUSTIFICATION:
Respectfully request Governing Board approve the Bid Activity Log for the month of April 2018 which identifies all bids issued and those bids which were awarded and contracts renewed during April 2018. Specific information on the bids, RFPs and renewals can be accessed through the SUSD website at www.susd12.org

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY:  Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve as submitted.

ATTACHMENTS:

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<tr>
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CREATION:

Date/Time:  5/2/2018 8:06:56 AM
Department:  Business and Finance

APPROVALS:

Date/Time:  5/4/2018 10:32 AM
Approval:  Approved
Department:  Superintendent
**Invoice #: 190-0053630-01**  
*Invoice Date: 8/31/15*  
*$1,399.03 Due By 9/30/15*

<table>
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<tr>
<th>LC</th>
<th>Item #</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Price</th>
<th>Ext prc</th>
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<td>#UJASAM - CSTM ARMOURFUSE SHORT - EAGLE CONEPT - A: WHITE - B: TRAX - RB - C: GR - D: WHITE - E: BLACK - L: RB - BOTTOM SIDE PANEL (BOTH) 4&quot; - REF &quot;S&quot; LOGO FROM ORDER (#42370R40) (WHITE FRONT SIDE) - SIZES: 2/M, 8/L, 6/XL</td>
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</table>

**THANK YOU FOR YOUR BUSINESS**

Total line items: 3  

<table>
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<th>Item</th>
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</thead>
<tbody>
<tr>
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<td>17.91</td>
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<td>1,399.03</td>
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<tr>
<td>Less Payment(s) Total:</td>
<td>0.00</td>
</tr>
<tr>
<td>Balance Due:</td>
<td>$1,399.03</td>
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</table>
Customer #: 117564  Cust PO#: 154381-1  Date Required:  
Sis rep: Max Schug (1040) Ordered By:  
Ship to:  *** Reprint ***

<table>
<thead>
<tr>
<th>LC</th>
<th>Item #</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Price</th>
<th>Ext prc</th>
</tr>
</thead>
<tbody>
<tr>
<td>10A</td>
<td>GUUABBB</td>
<td>#UJJASM - CSTM ARMOURFUSE BKB JERSEY - EAGLE CONCEPT - A: BLACK, B: SOLID - RB - C: BLACK - D: WHITE - E: BLACK - F: SOLID - GRAPH - L - RB - UPPER FRONT &quot;DEVILS&quot; - 3.5&quot;- ATH SCRIPT - GRAPH / RB - CENTER FRONT - 6&quot; # - UNIVERSITY - RB / GR - BACK 10&quot; # - UNIV - RB / GR - SIZES &amp; #S: 4/M (3,4,5,10) - 8/L (11,12,14,15,20,21,23,24) - 4/XL (30,32,33,34)</td>
<td>15</td>
<td>EACH</td>
<td>40.00</td>
<td>600.00</td>
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<tr>
<td>10A</td>
<td>GUUABBB</td>
<td>#UJSASM - CSTM - ARMOUR FUSE SHORT - EAGLE CONCEPT - A: BLACK - B: SOLID - RB - C: GR - D: BLACK - E: GR - L: RB - BOTTOM SIDED PANEL (BOTH) 4&quot; (REF &quot;S&quot; LOGO FROM ORDER #4230R40 (WHITE FRONT SIDE) SIZES: 2/M, 8/L, 6/XL</td>
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<td>EACH</td>
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</tr>
<tr>
<td>10A</td>
<td>NOTES</td>
<td><strong>STATE CONTRACT #ADSPO13-038632</strong></td>
<td>1</td>
<td>EACH</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

THANK YOU FOR YOUR BUSINESS

Total line items: 3

Invoice Subtotal: $1,200.00  
Tax: $94.80  
Shipping/Handling: $18.18  
Invoice Total: $1,312.98  
Less Payment(s) Total: $0.00  
Balance Due: $1,312.98
MEETING OF: May 8, 2018  
BOARD AGENDA NO.: CA - Business and Finance #2

TITLE OF AGENDA ITEM: Request for Late Payments - Universal Athletic

ACTION TYPE: Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY: Ken Kmak, Director of Business Operations

DESCRIPTION/JUSTIFICATION:

The deadline for making prior fiscal year payments is August 30th of each year. For the 15/16 fiscal year, we had until August 30, 2016 to pay all bills from the previous year. It has come to our attention that Universal Athletics had two invoices from the FY 2015/2016 that were not paid. The two invoices are #190-0053630-10 for $1,399.03 and #190-0053629-01 for $1,312.98. This is a total of $2,712.01. See attachment for copies of the invoices.

In researching the past due invoices, we found that Universal Athletics had two separate accounts for Sunnyside School District. One account was for Sunnyside High School and the other account for the rest of the school district. Up til August 2017, our accounts payable staff were assured that our account was paid up. Unfortunately, the account that was paid up was for the entire district but not the Sunnyside High School account. Universal Athletics had credited payments made on wrong purchase order numbers which also contributed to this matter. Universal Athletics along with the accounting specialist who handled the account were replaced with new employees which also contributed to the outstanding invoices. After discussing the whole matter with Greg Miller who is the president of Universal Athletics, procedures were put in place for Universal and Sunnyside so that these issues don't happen again.

Respectfully request Governing Board approve to pay for the materials received in FY 2015/2016 to be paid out of 2017/2018 funds. Payments to be made through Sunnyside High School Tax Credit Account.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

Tax Credit Fund

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve as submitted.

ATTACHMENTS:
<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Approval</th>
<th>Department</th>
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</thead>
<tbody>
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</tr>
<tr>
<td>5/4/2018 10:32 AM</td>
<td>Approved</td>
<td>Superintendent</td>
</tr>
</tbody>
</table>
GOVERNING BOARD AGENDA ITEM
SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12

DATE OF MEETING: May 8, 2018

TITLE: Approval of Disposal of Surplus Property via PublicSurplus.Com

BACKGROUND: With Governing Board approval the Administration asks for permission to dispose of listed items via an online auction that will be conducted on 5/10/2018 to 5/24/2018 the following surplus property will be up for auction on www.publicsurplus.com

<table>
<thead>
<tr>
<th>Minimum Bid Amt.</th>
<th>Description</th>
<th>Minimum Bid Amt.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>.50</td>
<td>1 Lot: 4 Dell Desktops, 2 Xerox Docuprint N17, 10 Monitors, 1 Box of chargers, 1 Box of Keyboards, 1 Box of computer parts, 1 RCA TV.</td>
<td>.50</td>
<td>1 Lot: 7 Dell CPU’s, 1 IBM CPU, 1 Lenovo Think Center, 2 Overhead Projectors 3M, 17 Monitors, 1 Box of cables, 1 RCA TV.</td>
</tr>
<tr>
<td>.50</td>
<td>1 Lot: 1 Box of analog Phones, 1 Box of chargers, 10 Dell CPU’s, 11 Monitors, 1 Emerson TV, 1 Xerox Docuprint, 1 HP Laser jet 5M.</td>
<td>.50</td>
<td>1 Lot: 10 CPU’s, 3 Boxes of laptop parts,1 HP Office Jet 5610, 1 Follett Falcon 4220, 20 Monitors.</td>
</tr>
<tr>
<td>.50</td>
<td>1 Lot: 13 CPU’s, 2 Boxes of Laptop Parts, 26 Monitors.</td>
<td>.50</td>
<td>1 Lot: 10 CPU’s, 1 Box of earphones, 1 Xerox Docuprint, 1 Box HP Pro Book Batteries, 1 Box 14” Chrome Book Keyboards, 1 Box of Laptop Parts.</td>
</tr>
<tr>
<td>.50</td>
<td>1 Lot: 10 CPU’s, 1 Box of Laptop Parts, 2 Boxes HP Pro Book Batteries, 1 Box HP 14” chrome book Keyboards, 25 Monitors.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RECOMMENDATION: The Administration recommends the Governing Board approve the disposal of surplus property at a competitive public auction.

INITIATED BY: Joel Martinez, Procurement Specialist

Hector Encinas, Chief Financial Officer       Date: May 8, 2018
MEETING OF: May 8, 2018                      BOARD AGENDA NO.: CA - Business and Finance #3

TITLE OF AGENDA ITEM: Surplus Materials Disposal Request - May 8, 2018

ACTION TYPE: Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY: Ken Kmak, Director of Business Operations

DESCRIPTION/JUSTIFICATION:
Respectfully request Governing Board approve the disposal of old and worn out equipment and furniture items no longer usable in the school district to the public through PublicSurplus.com on-line auction. Attached are the items and the auction will be conducted beginning on May 10, 2018 through May 24, 2018. We are requesting that the Governing Board approve the disposal of the surplus materials as per attachment at a very competitive public on-line auction process.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve as submitted.

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Name</th>
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<th>Type:</th>
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<td>Surplus Materials Disposal Request - May 8, 2018</td>
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CREATION:

Date/Time: 5/2/2018 12:40:01 PM
Department: Business and Finance

APPROVALS:

Date/Time: Approval: Department:
GDQC
RETIREMENT OF SUPPORT
STAFF MEMBERS

(Basic Early Retirement Program)

Request for early retirement must be made no later than April 1 of the school year preceding retirement.

To qualify for early retirement, an employee who works half (1/2) time or more must be:

A. At least age fifty (50) and have completed fifteen (15) years of total service to the District; or

B. At least age fifty-five (55) and have completed ten (10) years of total service to the District.

An employee does not qualify for the early retirement program if he is eligible for health insurance coverage under a primary carrier other than that provided by the District.

Persons selecting early retirement will be on a salary agreement to the District, which may be renewed annually for a period of up to five (5) consecutive years or through the school term in which he becomes eligible for health insurance under another primary insurance carrier, whichever comes first.

Persons will serve a maximum of 240 hours thirty (30) days per school fiscal year at activities mutually agreed upon.

Annual compensation for early retirees under the program would range from one thousand one hundred forty-six dollars ($1,146) to two thousand nine hundred forty-five dollars ($2,945) with a minimum stipend plus twenty-five dollars ($25) for each year of service beyond ten (10) years up to a maximum listed in the following schedule, but not less than the current minimum wage:

<table>
<thead>
<tr>
<th>Salary at Retirement</th>
<th>Consultant Stipend Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 7,640 through $10,639</td>
<td>Minimum $1,146, Maximum $1,594</td>
</tr>
<tr>
<td>Salary Range</td>
<td>Compensation 1</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>$10,640 through $13,639</td>
<td>$1,595</td>
</tr>
<tr>
<td>$13,640 through $16,639</td>
<td>$2,045</td>
</tr>
<tr>
<td>$16,640 and greater</td>
<td>$2,495</td>
</tr>
</tbody>
</table>

For the purpose of computing compensation, a person working less than full time would be compensated on a prorated basis.

Employees selecting early retirement may, upon written request, continue enrollment in the Board-adopted group medical/dental insurance plans, if they so desire. The District will continue to pay the cost of the annual premiums of the employee, subject to the same limitations as for regular employees, only for five (5) years or until he becomes eligible for health insurance under another primary insurance carrier, whichever comes first.

Employees selecting early retirement may, upon request, continue to receive coverage under the District's term life insurance policy, with the cost of the premium being paid for by the District for five (5) years or until he becomes eligible for health insurance under another primary insurance carrier, whichever occurs first.

Once an employee elects to enter the early retirement program, he waives any rights to return to a permanent full-time position in the District.

A special salary agreement will be issued to an employee selecting early retirement.

An early retiree who wishes to discontinue participation in the early retirement program may do so at his discretion by furnishing a letter of resignation to the Superintendent. Early retirees who choose to discontinue participation in the program are not eligible for reentry. Failure to comply with the provisions of the early retirement contract shall cause the employee to forfeit and cancel the contract and all conditions and benefits therein.

The Interest-Based Bargaining (IBB) group reached consensus on the following:

Effective at the end of the 2015-2016 school year, no newly hired classified employees will be eligible to participate in the Basic Early Retirement Plan (BERP).
Adopted: June 13, 2017

LEGAL

A.R.S.

38-741 et seq.

38-751 et seq.
Incentive Pay (applies only to certificated employees hired prior to June 30, 1992).

After eighteen (18) consecutive years of full-time service with the District, a certificated employee may elect early retirement by making a written application to the District's director of personnel on or before February 15. The years of consecutive service shall include any part-time service, provided that the total full-time and part-time service prorated according to the percentage of the school year worked, and according to the percentage of a full contract, is equivalent to eighteen (18) years of full-time service. The notice may be withdrawn until and including the third (3rd) Monday in March after the application is made. In the event state legislation concerning retirement is changed in such a way as to allow certificated employee benefits unavailable before the change, the date for application for retirement shall be reopened for a period of fifteen (15) days following the enactment of such legislation.

The District shall provide pay for unused sick leave to certificated employees upon early retirement according to the following rate of pay. Rate of pay shall be the base salary daily rate as found under the teacher educational qualifications on the beginning step of the salary schedule for the 1993-94 school year. Rate of pay shall be multiplied by the lesser of days accumulated through the date of retirement or the June 30, 1992, balance. Exercise of this option precludes utilization of the optional early-retirement program available to employees hired prior to June 3, 1987. Payment shall be included in the last payroll in that fiscal year or the first payroll of the following fiscal year, at the District's option. All legally required deductions will be taken from the incentive payment, including the employee's contribution to the State Retirement Fund, if any.
If a certificated employee has elected retirement but dies before the payment is made, said payment shall be paid to the estate of the deceased.

A certificated employee shall receive the retirement benefits as described herein if the effective date of the retirement is at the end of a semester or at the end of a school year.

Teachers electing the retirement incentive may, upon request, continue enrollment in the District's adopted group health insurance plan, at the employees' cost.

No Vested Rights

Certificated employees who do not serve notice of retirement as provided in above under "Incentive Pay" shall gain no vested rights through or under the provisions contained herein.

Any certificated employee hired prior to June 30, 1987, may select the "Sick Leave Compensation - A Retirement Benefit and Basic Early Retirement Program" in effect at that time.

Sick Leave Compensation (A Retirement Benefit)

Upon retirement from employment with the Sunnyside Unified School District after ten (10) years or more of service, a certificated employee shall receive remuneration for each day of annual absence leave accrued, at the rate of eighty-three percent (83%) of the substitute teacher daily pay currently in effect with a ceiling of two hundred fifty (250) days.

Basic Early Retirement Program

Notice of intent of early retirement must be given no later than July 1, 1981, and thereafter, no later than April 1 of the school year preceding retirement.

A person must be a full-time certificated employee and have served ten (10) years or more with the District. For the purpose of eligibility, a person working the equivalent of a half (1/2)-time contract or more would be considered full time.
Persons must be under the age of sixty-nine (69) on the last day of the contract year prior to retirement and at least fifty-five (55) years of age. Persons aged fifty (50) to fifty-four (54) may also qualify if the person has completed fifteen (15) years of total service at the completion of the current school year.

Persons selecting early retirement will be on a contract to the District for a period of up to five (5) consecutive years, or through the school term that age seventy (70) is reached, whichever comes first.

Persons on contract will serve a maximum of thirty (30) days per school fiscal year at activities mutually agreed upon. These activities may include:

- Demonstration teaching.
- Working on staff development and in-service programs.
- Helping with testing programs.
- Computing student test data.
- Orienting and providing aid to new teachers.
- Designing and producing programs for instructional television.
- Updating curriculum guides and other learning materials.
- Assisting supervisory or administrative staff.
- Homebound and other special modes of instruction.
- Substitute teaching.

Annual compensation for early retirees under the program would range from two thousand five hundred dollars ($2,500) to four thousand dollars ($4,000) with a minimum stipend plus thirty-three dollars ($33) for each year of service beyond ten (10) years up to a maximum listed in the following schedule but not less than the current minimum wage:
## Salary at Retirement

<table>
<thead>
<tr>
<th>Salary Range</th>
<th>Consultant Stipend Per Year Minimum</th>
<th>Consultant Stipend Per Year Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>$19,000 - $21,999</td>
<td>$2,500</td>
<td>$2,999</td>
</tr>
<tr>
<td>$22,000 - $24,000</td>
<td>$3,000</td>
<td>$3,499</td>
</tr>
<tr>
<td>$25,000 or over</td>
<td>$3,500</td>
<td>$4,000</td>
</tr>
</tbody>
</table>

For the purpose of computing compensation, a person working less than full time would be compensated on a pro-rated basis.

Certificated employees selecting early retirement may, upon written request, continue enrollment in the Sunnyside District Board-adopted group medical/dental insurance plans, if they so desire. The District will continue to pay the cost of the annual premiums for the employee, subject to the same limitations as for regular employees, only for five (5) years or to the age of seventy (70), whichever occurs first.

Certificated employees selecting early retirement may, upon request, continue to receive coverage under the District's term life insurance policy, with cost of the premium being paid for by the District for five (5) years or to age of sixty-five (65), whichever occurs first.

After the five (5)-year period or after reaching seventy (70) years of age, retirees, upon written request, may continue participation in the Sunnyside District's medical/dental group insurance plans, but at no further cost to the District.

Once a certificated employee elects to enter the early retirement program, the employee waives any rights to return to permanent full-time teaching in the District.

In order for a certificated employee to apply for early retirement, a Personnel Request Form must be filled out, signed, and submitted to the office of the assistant superintendent prior to April 1 of the year preceding voluntary elected early retirement.

A special contract will be issued to certificated employees selecting early retirement.
An early retiree who wishes to discontinue participation in the Early Retirement Program may do so at his/her discretion by furnishing a letter of resignation to the Superintendent. Early retirees who choose to discontinue participation in the program are not eligible for re-entry. Failure to comply with the provisions of the Early Retirement Contract shall cause the employee to forfeit and cancel the contract and all conditions and benefits therein.
MEETING OF: May 8, 2018  BOARD AGENDA NO.: CA - Revisions of Governing Board Policies, Regulations, Exhibits #1

TITLE OF AGENDA ITEM: Policy Revisions

ACTION TYPE: Info/Action

PREVIOUS ACTION OF AGENDA ITEM: Submitted by Eugenia Favela, Ph.D., Assistant Superintendent of Student Services

DESCRIPTION/JUSTIFICATION:

Policy GDQC: Retirement of Support Staff Members is being submitted for first reading.

Policy Exhibit GCQE-EA: Retirement of Professional Staff Members, is moving forward, but is submitted for the Governing Board's information.

Text in blue indicates added language, and red "strike-throughs" indicate deleted language.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>GDQC_-_Classified_BERP.docx5-8-18.pdf</td>
<td>GDQC: Retirement of Support Staff Members</td>
<td>Cover Memo</td>
</tr>
</tbody>
</table>

CREATION:

Date/Time: 4/25/2018 11:34:51 AM
Department: Student Services
<table>
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<tr>
<th>Date/Time:</th>
<th>Approval:</th>
<th>Department:</th>
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<tbody>
<tr>
<td>4/27/2018 9:48 AM</td>
<td>Approved</td>
<td>Superintendent</td>
</tr>
</tbody>
</table>
The Board will approve and adopt all new textbooks and supplementary books. The Superintendent shall establish textbook selection procedures that shall provide for the appropriate involvement of staff members, students, and community members. These procedures may provide for the establishment of textbook selection committees. Recommendations from textbook selection committees will be forwarded to the Superintendent.

Textbooks and supplementary books for common schools recommended by textbook selection committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption.

Textbooks for high schools recommended by textbook selection committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption. Information related to high school textbooks, which are proposed for approval, shall be placed on the District website.

Supplemental books will be reviewed through Curriculum Council and then recommended for Board approval.

In recommending books, the committees will strive for continuity of textbooks throughout the different grades and use the same book series in all classes of the same grade.

Objectives of Selection

It is the responsibility of the school textbook committees to

A. Recommend resources that will support and enrich the curriculum, taking into consideration the varied interests, abilities, learning styles, and maturity levels of students served.

B. Recommend resources that will stimulate growth in factual knowledge, critical analysis of differing sides of issues, literary appreciation, aesthetic values, and recognition of various societal values.
C. Place principle above personal opinion and reason above prejudice in the recommendation of resources of the highest quality in order to assure a comprehensive collection of resources appropriate for the complete education of all students.

The Superintendent will establish procedures for the purchase and distribution of all necessary textbooks, supplemental books, and other related instructional materials from the adopted list free of cost to students.

**Removal of Textbooks/Supplementary Materials**

Textbook selection committees may recommend to the Superintendent that certain previously adopted textbooks or supplementary materials be deleted from the Board-approved list. Textbooks and supplementary materials will not be deleted without the approval of the Board.

**Disposal of Learning Materials**

The Board authorizes the Superintendent to establish regulations for the disposal of surplus or outdated learning materials when it has been determined that the cost of selling such materials equals or exceeds estimated market value of the learning materials.

Adopted: November 28, 2017

**LEGAL REF.:**
A.R.S.
15-203
15-342
15-721
15-722
15-726

**CROSS REF.:**
[DN](#) - School Properties Disposition
[IJL](#) - Library Materials Selection and Adoption
[KEC](#) - Public Concerns/Complaints about Instructional Resources

TITLE OF AGENDA ITEM:  Policy Revisions (Second Reading)

ACTION TYPE:  Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:  Eugenia Favela, Ph.D., Assistant Superintendent of Student Services

DESCRIPTION/JUSTIFICATION:
Respectfully requesting Governing Board approval of the revisions to Policy IJJ: Textbook/Supplementary Materials Selection and Adoption, which is submitted for second reading.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY:  Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>IJJ_Textbook- Supplementary_Materials_Selection_and_Adoption_(1).docx</td>
<td>IJJ: Textbook/Supplementary Materials Selection and Adoption</td>
<td>Cover Memo</td>
</tr>
</tbody>
</table>

CREATION:
Date/Time: 5/1/2018 10:58:13 AM
Department: Student Services

APPROVALS:
Date/Time: 5/1/2018 11:03 AM
Approval: Approved
Department: Superintendent
**SCHOOL DISTRICT CALENDAR 2017-2018**

**IMPORTANT DATES**
- Independence Day ................................................................. 7/4
- New Teacher Orientation .................................................. 7/20-26
- Pre-Service ......................................................................... 7/27-8/1
- First Day of School ............................................................ 8/2
- In-Service Day ...................................................................... 8/25
- Labor Day .............................................................................. 9/4
- In-Service/Records Day ...................................................... 10/6
- Fall Break* ........................................................................... 10/9-13
- Parent/Teacher Conferences ............................................. 10/24-27
- Veteran’s Day (honored) .................................................... 11/10
- Thanksgiving Break ........................................................... 11/23-24
- Parent/Teacher Conferences .............................................. 2/7-9
- Rodeo Break ........................................................................ 2/22-23
- In-Service/Records Day ...................................................... 3/1
- Easter Break (Good Friday) .................................................. 3/30
- Cesar Chavez Day (honored) .............................................. 4/2
- Last Day of School ............................................................... 5/22
- Memorial Day* ..................................................................... 5/28
- School Not-in-Session Day .................................................. 4/26-5/3
- Make up Professional Development Days** ..................... 5/29-5/31

**Symbol Key**
- 1st Quarter = 45 Days
- 2nd Quarter = 46 Days
- 3rd Quarter = 47 Days
- 4th Quarter = 36 Days
- Total = 174 Days

**Office of Public Information**

174 ... Instructional Days
22 ... Holidays (24 for 12 month employees)
6 ..... Non-Contract Days (less than 12 month employees)
6 ..... Not-in-Session Days
MEETING OF: May 8, 2018

TITLE OF AGENDA ITEM: 2017-2018 Revised Academic Calendar and School Closures Request

ACTION TYPE: Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY: Javier Baca, Chief Information Officer

DESCRIPTION/JUSTIFICATION:

Following the re-opening of all schools on May 4th, 2018 and with guidance received from the Arizona Department of Education we have prepared the documentation required by ADE to request the calendar changes resulting from the school closures on 4/26/2018 through 5/3/2018.

A comprehensive analysis of the instructional minutes for all grade levels at all schools was completed. Taking into account the six closed school days, all schools maintain an excess of instructional minutes required by statute (ARS 15-901). (Note: one SPED program at Esperanza Elementary will require minor adjustments to make up a deficiency; these adjustments have been made in coordination with the Exceptional Education Department and Esperanza Elementary School.)

Attached is the revised 2017-2018 Academic Calendar.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve the revised 2017-2018 Academic Calendar and authorization to submit to ADE the associated school closure request.

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
</table>

CREATION:

Date/Time: 
Department: 
### APPROVALS:

<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Approval</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/4/2018 12:30 PM</td>
<td>Approved</td>
<td>Superintendent</td>
</tr>
</tbody>
</table>
**FY 2018
STATE OF ARIZONA
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
DISTRICTWIDE BUDGET**

**Revised #1
Version**

**BY THE GOVERNING BOARD**

We hereby certify that the Budget for the Fiscal Year 2018 was

**Proposed** June 27, 2017

**Adopted** July 11, 2017

**Revised** May 8, 2018

Date

We further attest that the Budget for Fiscal Year 2018, including the detailed information on Budget page 2, meets the requirements of Laws 2017, Chapter 305, §33, pertaining to the intended 1.06 percent teacher salary increase.

---

**REVENUES AND PROPERTY TAXATION**

1. Total Budgeted Revenues for Fiscal Year 2017
   - $155,000,000

2. Estimated Revenues by Source for Fiscal Year 2018 (excluding property taxes)

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local</td>
<td>$15,000,000</td>
</tr>
<tr>
<td>Intermediate</td>
<td>$8,000,000</td>
</tr>
<tr>
<td>State</td>
<td>$65,000,000</td>
</tr>
<tr>
<td>Federal</td>
<td>$30,000,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$118,000,000</strong></td>
</tr>
</tbody>
</table>

3. District Tax Rates for Prior and Budget Fiscal Years (A.R.S. §15-963.4)

<table>
<thead>
<tr>
<th>Tax Rate</th>
<th>Prior FY 2017</th>
<th>Est. Budget FY 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary</td>
<td>4.1586</td>
<td>4.2045</td>
</tr>
<tr>
<td>M&amp;O Override</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Program Override</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Override</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Class A Bonds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Class B Bonds</td>
<td>1.4700</td>
<td>1.4964</td>
</tr>
<tr>
<td>JTED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Secondary Tax Rate</td>
<td>1.4700</td>
<td>1.4964</td>
</tr>
</tbody>
</table>

**A. TOTAL AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-965.11)**

1. General Budget Limit (from Budget, page 7, line 11) $84,298,600
2. Unrestricted Capital Budget Limit (from Budget, page 8, line A.12) $2,079,830
3. Subtotal (line A.1 + A.2) $86,378,520
4. Federal Projects (from Budget, page 6, Federal Projects, line 18) $20,916,000
5. Title VIII-Impact Aid (from Budget, page 6, Federal Projects, line 16) $0
6. Total Aggregate School District Budget Limit (line A.3 + A.4 - A.5) $107,294,520

**B. BUDGETED EXPENDITURES**

1. Maintenance and Operation (from Budget, page 1, line 30) $84,298,600
2. Unrestricted Capital Outlay (from Budget, page 4, line 10) $2,079,830
3. Total Budget Subject to Budget Limits (line B.1 + B.2) (This line cannot exceed line A.3.) $86,378,520

---

The budget file(s) for FY 2018 uploaded to the Arizona Department of Education, via the internet, on contain(s) the data for the budget described above.

Date

Superintendent Signature
Steven D. Holmes
Superintendent Name (Typed Name)

Business Manager Signature
Hector M. Encinas, CFO
Business Manager Name (Typed Name)

District Contact Employee:
Hector M. Encinas
Telephone: (520) 545-2154
E-mail: hectorc@suss12.org

5/3/2018 4:10 PM
<table>
<thead>
<tr>
<th>Expenditures</th>
<th>FTE Prior FY</th>
<th>FTE Budget FY</th>
<th>Salaries 6100</th>
<th>Salaries 6200</th>
<th>Employee Benefits</th>
<th>Purchased Services 6300, 6400, 6500</th>
<th>Supplies 6600</th>
<th>Other 6800</th>
<th>Totals Prior FY 2017</th>
<th>Budget FY 2018</th>
<th>% Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 Regular Education</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1000 Instruction</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00</td>
<td>25,300,000</td>
<td>6,645,439</td>
<td>600,000</td>
<td>650,000</td>
<td>17,000</td>
<td>34,467,000</td>
<td>33,212,439</td>
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<td>2000 Support Services</td>
<td></td>
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<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2100 Students</td>
<td>0.60</td>
<td>0.60</td>
<td>0.00</td>
<td>3,000,000</td>
<td>750,000</td>
<td>80,000</td>
<td>50,000</td>
<td>1,300</td>
<td>3,581,300</td>
<td>3,881,300</td>
<td>8.4%</td>
</tr>
<tr>
<td>2200 Instructional Staff</td>
<td></td>
<td></td>
<td></td>
<td>2,000,000</td>
<td>750,000</td>
<td>260,000</td>
<td>100,000</td>
<td>1,000</td>
<td>3,577,000</td>
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</tr>
<tr>
<td>2300 General Administration</td>
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<td></td>
<td></td>
<td>1,500,000</td>
<td>400,000</td>
<td>280,000</td>
<td>60,000</td>
<td>10,000</td>
<td>2,770,000</td>
<td>2,220,000</td>
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<tr>
<td>2400 School Administration</td>
<td></td>
<td></td>
<td></td>
<td>8,000,000</td>
<td>1,200,000</td>
<td>110,000</td>
<td>60,000</td>
<td>11,000</td>
<td>6,031,000</td>
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<tr>
<td>2500 Central Services</td>
<td></td>
<td></td>
<td></td>
<td>3,000,000</td>
<td>500,000</td>
<td>300,000</td>
<td>100,000</td>
<td>28,000</td>
<td>3,178,000</td>
<td>3,178,000</td>
<td>0.0%</td>
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<tr>
<td>2600 Operation &amp; Maintenance of Plant</td>
<td></td>
<td></td>
<td></td>
<td>1,500,000</td>
<td>1,200,000</td>
<td>2,542,615</td>
<td>4,693,113</td>
<td>1,000</td>
<td>12,891,245</td>
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<tr>
<td>2900 Other</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3000 Operation of Noninstructional Services</td>
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<td></td>
<td></td>
<td>4,000,000</td>
<td>20,000</td>
<td>125,000</td>
<td>300,000</td>
<td>0.00</td>
<td>525,000</td>
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<td>610 School-Sponsored Cocurricular Activities</td>
<td>0.00</td>
<td>0.00</td>
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<td>60,000</td>
<td>20,000</td>
<td>70,000</td>
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<td>141,000</td>
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<td>0.00</td>
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<td>0.00</td>
<td>610,000</td>
<td>100,000</td>
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<td>38,000</td>
<td>963,000</td>
<td>953,000</td>
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<td>630 Other Instructional Programs</td>
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<td></td>
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<tr>
<td>700, 800, 900 Other Programs</td>
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<tr>
<td>Regular Education Subsection Subtotal (lines 1-13)</td>
<td>1.112</td>
<td>1.076</td>
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<td>44,700,000</td>
<td>11,625,439</td>
<td>4,728,615</td>
<td>5,463,113</td>
<td>111,500</td>
<td>67,187,545</td>
<td>66,628,467</td>
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</tr>
<tr>
<td>200 and 300 Special Education</td>
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<tr>
<td>1000 Instruction</td>
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<td>0.00</td>
<td>6,100,000</td>
<td>1,700,000</td>
<td>1,200,000</td>
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<td>500</td>
<td>9,090,500</td>
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<tr>
<td>2000 Support Services</td>
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</tr>
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<td>2100 Students</td>
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<td>2,181,000</td>
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<td>250,000</td>
<td>800</td>
<td>3,975,800</td>
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<tr>
<td>2200 Instructional Staff</td>
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<td>263,000</td>
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<td>2400 School Administration</td>
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<td>2600 Operation &amp; Maintenance of Plant</td>
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<td></td>
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</tr>
<tr>
<td>2900 Other</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3000 Operation of Noninstructional Services</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Subtotal (lines 15-23)</td>
<td>298.00</td>
<td>298.00</td>
<td>8,491,000</td>
<td>2,512,000</td>
<td>2,452,000</td>
<td>75,500</td>
<td>1,800</td>
<td>13,381,300</td>
<td>12,381,300</td>
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<td></td>
</tr>
<tr>
<td>400 Pupil Transportation</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)</td>
<td>83.00</td>
<td>83.00</td>
<td>1,977,000</td>
<td>920,000</td>
<td>90,000</td>
<td>300,000</td>
<td>3,188,000</td>
<td>3,188,000</td>
<td>0.0%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>520 Dropout Prevention Programs</td>
<td>0.00</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>540 Joint Career and Technical Education and Vocational Education Center</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.0%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>550 K-5 Reading Program</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Expenditures (lines 14, 24-29) (Cannot exceed page 7, line 11)</td>
<td>1,510.00</td>
<td>1,474.00</td>
<td>55,771,329</td>
<td>14,977,439</td>
<td>7,319,615</td>
<td>6,266,890</td>
<td>114,417</td>
<td>84,887,034</td>
<td>84,298,690</td>
<td>-0.7%</td>
<td></td>
</tr>
</tbody>
</table>

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.
### SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Programs 200 and 300)

(A.R.S. §§ 15-761 and 15-903)

<table>
<thead>
<tr>
<th>Description</th>
<th>Prior FY</th>
<th>Budget FY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Total All Disability Classifications</td>
<td>11,500,000</td>
<td>11,500,000</td>
</tr>
<tr>
<td>2. Gifted Education</td>
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<td>731,300</td>
</tr>
<tr>
<td>3. Remedial Education</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>4. ELL Incremental Costs</td>
<td>150,000</td>
<td>150,000</td>
</tr>
<tr>
<td>5. ELL Compensatory Instruction</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>6. Vocational and Technical Education (non-JTED)</td>
<td>1,000,000</td>
<td>1,000,000</td>
</tr>
<tr>
<td>7. Career Education</td>
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<tr>
<td>8. Joint Technical Education (JTED)</td>
<td>0</td>
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<tr>
<td>9. Total (lines 1 through 8. Must equal total of line 24, page 1)</td>
<td>13,381,300</td>
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</table>

### Expenditures Budgeted for Audit Services

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>M&amp;O Fund - Nonfederal</td>
<td>6350</td>
</tr>
<tr>
<td>All Funds - Federal</td>
<td>6330</td>
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</tbody>
</table>

### FY 2018 Performance Pay (A.R.S. §15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

### Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) $400,000

(This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

### Additional Teacher Salary Increases (Laws 2017, Ch. 305, §33)

1. Number of teachers eligible for increase (FY 2018 Head Count) 900.00
2. Number of teachers eligible for increase (FY 2018 FTE) 850.00
3. Total FY 2018 eligible teachers' salaries before intended 1.06% increase $36,720,000
4. Total FY 2017 eligible teachers' salaries $36,000,000
5. 1.06% salary increase (line 4 times 1.06%) $381,600
6. Employer share of retirement system expense for increase on line 5 $43,884
7. Employer share of FICA expense for increase on line 5 $29,792
8. Total amount needed to fund lines 5-7 (sum of lines 5-7) $454,676

(to Work Sheet C, Line XIII)
<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Salaries</th>
<th>Employee Benefits</th>
<th>Purchased Services</th>
<th>Supplies</th>
<th>Interest on Short-Term Debt</th>
<th>Totals</th>
<th>% Increase/Decrease</th>
<th>PRIY FY 2017</th>
<th>PRIY FY 2018</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>$1,229,865</td>
<td>$223,774</td>
<td></td>
<td></td>
<td></td>
<td>1,453,639</td>
<td>9.1%</td>
<td>1,321,108</td>
<td>1,321,108</td>
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<tr>
<td></td>
<td>10,000</td>
<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>75.0%</td>
<td>20,000</td>
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</tr>
<tr>
<td></td>
<td>10,000</td>
<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>-51.9%</td>
<td>20,000</td>
<td>20,000</td>
</tr>
<tr>
<td></td>
<td>1,250,865</td>
<td>233,774</td>
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<td></td>
<td></td>
<td>1,484,639</td>
<td>9.0%</td>
<td>1,342,108</td>
<td>1,342,108</td>
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<tr>
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<td></td>
<td></td>
<td></td>
<td>108,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>10,000</td>
<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>10,000</td>
<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>10,000</td>
<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
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<td>10,000</td>
<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>30,000</td>
<td>30,000</td>
<td></td>
<td></td>
<td></td>
<td>60,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>1,245,865</td>
<td>233,774</td>
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<td>1,479,639</td>
<td>9.0%</td>
<td>1,331,108</td>
<td>1,331,108</td>
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<td></td>
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<td>108,000</td>
<td>0.0%</td>
<td>0</td>
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<tr>
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<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>10,000</td>
<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
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<td>10,000</td>
<td></td>
<td></td>
<td></td>
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<td>0.0%</td>
<td>0</td>
<td>0</td>
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<tr>
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<td>10,000</td>
<td>10,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>30,000</td>
<td>30,000</td>
<td></td>
<td></td>
<td></td>
<td>60,000</td>
<td>0.0%</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

The district has budgeted an amount in Fund 011 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of A.

The district has budgeted an amount in Fund 012 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of A.

The district has budgeted an amount in Fund 012 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of A.

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## FUND 610

### UNRESTRICTED CAPITAL OUTLAY (UCO) FUND

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Rentals</th>
<th>Library Books, Textbooks, &amp; Instructional Aids (2)</th>
<th>Property (2)</th>
<th>Redemption of Principal (3)</th>
<th>Interest (4)</th>
<th>All Other Object Codes (excluding 6900)</th>
<th>Prior FY 2017</th>
<th>Budget FY 2018</th>
<th>% Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted Capital Outlay Override (1)</td>
<td>6440</td>
<td>6641-6643</td>
<td>6700</td>
<td>6831, 6832</td>
<td>6841, 6842, 6850</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Unrestricted Capital Outlay Fund 610 (6)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>732,349</td>
<td>1,009,830</td>
<td>37.9%</td>
</tr>
<tr>
<td>1000 Instruction</td>
<td>2.</td>
<td>300,000</td>
<td>709,830</td>
<td></td>
<td></td>
<td></td>
<td>175,346</td>
<td>270,000</td>
<td>54.0%</td>
</tr>
<tr>
<td>2000 Support Services</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>150,000</td>
<td>300,000</td>
<td>100.0%</td>
</tr>
<tr>
<td>2100, 2200 Students and Instructional Staff</td>
<td>3.</td>
<td>20,000</td>
<td>250,000</td>
<td></td>
<td></td>
<td></td>
<td>300,000</td>
<td>150,000</td>
<td>-50.0%</td>
</tr>
<tr>
<td>2300, 2400, 2500, 2900 Administration</td>
<td>4.</td>
<td></td>
<td>300,000</td>
<td></td>
<td></td>
<td></td>
<td>75,000</td>
<td>150,000</td>
<td>100.0%</td>
</tr>
<tr>
<td>2600 Operation &amp; Maintenance of Plant</td>
<td>5.</td>
<td></td>
<td>150,000</td>
<td></td>
<td></td>
<td></td>
<td>20,000</td>
<td>0</td>
<td>-100.0%</td>
</tr>
<tr>
<td>2700 Student Transportation</td>
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<td></td>
<td></td>
<td>130,000</td>
<td>0</td>
<td>-100.0%</td>
</tr>
<tr>
<td>3000 Operation of NonInstructional Services (5)</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>200,000</td>
<td>200,000</td>
<td>0%</td>
</tr>
<tr>
<td>4000 Facilities Acquisition and Construction</td>
<td>8.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>200,000</td>
<td>200,000</td>
<td>0%</td>
</tr>
<tr>
<td>5000 Debt Service</td>
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<td></td>
<td></td>
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<td></td>
<td></td>
<td>200,000</td>
<td>200,000</td>
<td>0%</td>
</tr>
<tr>
<td>Total Unrestricted Capital Outlay Fund Fund (lines 2-9)</td>
<td>10.</td>
<td>0</td>
<td>320,000</td>
<td>1,559,830</td>
<td>200,000</td>
<td>0</td>
<td>1,782,695</td>
<td>2,079,830</td>
<td>18.7%</td>
</tr>
</tbody>
</table>

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(2) Detail by object code:

- **Unrestricted Capital Outlay**
  - 6641 Library Books: $100,000
  - 6642 Textbooks: $100,000
  - 6643 Instructional Aids: $160,000
  - 673X Furniture and Equipment: $560,000
  - 673X Vehicles: $100,000
  - 673X Tech Hardware & Software: $1,059,830

(3) Includes principal on Capital Equity Fund loans of: $______, principal on capital leases of: $______, and principal on bonds of: $______.

(4) Includes interest on Capital Equity Fund loans of: $______, interest on capital leases of: $______, and interest on bonds of: $______.

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### OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL (A.R.S. §15-904(B))

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>UNRESTRICTED CAPITAL OUTLAY</th>
<th>BOND BUILDING</th>
<th>NEW SCHOOL FACILITIES</th>
<th>ADJACENT WAYS</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Prior FY</td>
<td>Budget FY</td>
<td>Prior FY</td>
<td>Budget FY</td>
</tr>
<tr>
<td>Total Fund Expenditures</td>
<td>1</td>
<td>1,782,695</td>
<td>2,079,830</td>
<td>18,000,000</td>
</tr>
<tr>
<td>Select Object Codes Detail (1)</td>
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<tr>
<td>6150 Classified Salaries</td>
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<td>1,782,695</td>
<td>2,079,830</td>
<td>18,000,000</td>
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Total amounts reported on lines 2-11 above for:

- Renovation: 890,346, 460,000, 12,915,000, 5,600,000
- New Construction: 0, 1,500,000, 100,000
- Other: 892,349, 1,619,830, 5,083,000, 2,150,000

Total (lines 13-15, must equal line 12): 1,782,695, 2,079,830, 18,000,000, 9,250,000

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2018: $ -
### FEDERAL PROJECTS
1. 100-150 ESEA Title I - Helping Disadvantaged Children 6000 162.00 162.00 11,000,000 11,000,000
2. 140-150 ESEA Title II - Prof. Dev. and Technology 6000 4.00 4.00 1,000,000 1,000,000
3. 160 ESEA Title IV - 21st Century Schools 6000 0.00 0.00 1,900,000 1,400,000
4. 170-180 ESEA Title V - Promote Informed Parent Choice 6000 0.00 0.00 0 0
5. 190 ESEA Title III - Limited Eng. & Immigrant Students 6000 3.00 3.00 850,000 900,000
6. 200 ESEA Title VI - Indian Education 6000 3.00 3.00 116,000 116,000
7. 210 ESEA Title VII - Flexibility and Accountability 6000 0.00 0.00 0 0
8. 220 IDEA Part B 6000 87.00 87.00 3,200,000 3,100,000
9. 230 Johnson-O'Malley 6000 0.00 0.00 42,000 85,000
10. 240 Workforce Investment Act 6000 0.00 0.00 0 0
11. 250 AEA- Adult Education 6000 0.00 0.00 0 0
12. 260-270 Vocational Education - Basic Grants 6000 3.00 3.00 450,000 505,000
13. 280 ESEA Title X - Homeless Education 6000 2.00 2.00 110,000 110,000
14. 290 Medicaid Reimbursement 6000 3.00 3.00 1,100,000 1,000,000
15. 374 E-Rate 6000 0.00 0.00 0 0
16. 378 Impact Aid 6000 3.00 3.00 600,000 600,000
17. 300-399 Other Federal Projects (Besides E-Rate & Impact Aid) 6000 270.00 270.00 21,568,000 20,916,000
18. Total Federal Project Funds (lines 1-17) 6000 0.00 0.00 105,000 115,000

### STATE PROJECTS
19. 400 Vocational Education 6000 0.00 0.00 0 0
20. 410 Early Childhood Block Grant 6000 0.00 0.00 0 0
21. 420 Ext. School Yr. - Pupils with Disabilities 6000 0.00 0.00 0 0
22. 425 Adult Basic Education 6000 0.00 0.00 0 0
23. 430 Chemical Abuse Prevention Programs 6000 0.00 0.00 0 0
24. 435 Academic Contests 6000 0.00 0.00 0 0
25. 450 Gifted Education 6000 0.00 0.00 0 0
26. 456 College Credit Exam Incentives 6000 0.00 0.00 0 0
27. 457 Results-based Funding 6000 0.00 0.00 0 0
28. 460 Environmental Special Plate 6000 0.00 0.00 0 0
29. 465-499 Other State Projects 6000 7.00 7.00 1,000,000 500,000
30. Total State Project Funds (lines 19-29) 6000 0.00 0.00 0 0
31. Total Special Projects (lines 18 and 30) 6000 7.00 7.00 1,105,000 615,000

### INSTRUCTIONAL IMPROVEMENT FUND (O20)
1. Teacher Compensation Increases 6000 0.00 0.00 0 0
2. Class Size Reduction 6000 0.00 0.00 0 0
3. Dropout Prevention Programs (M&O purposes) 6000 100,000 100,000
4. Instructional Improvement Programs (M&O purposes) 6000 700,000 700,000
5. Total Instructional Improvement Fund (lines 1-4) 6000 800,000 800,000

### COUNTY: Pima

### OTHER FUNDS
1. 0.05 County, City, and Town Grants 6000 0.00 0.00 0 0
2. 0.072 Structured English Immersion (1) 6000 0.00 0.00 0 0
3. 0.072 Compensatory Instruction (1) 6000 0.00 0.00 0 0
4. 0.50 School Plant (2) 6000 160,000 160,000
5. 0.51 Food Service 6000 11,000,000 11,000,000
6. 0.315 Civic Center 6000 100,000 100,000
7. 0.320 Community School 6000 550,000 550,000
8. 0.325 Auxiliary Operations 6000 600,000 600,000
9. 0.526 Extracurricular/Activities Fee Tax Credit 6000 600,000 600,000
10. 0.330 Gifts and Donations 6000 1,000,000 1,000,000
11. 0.335 Career & Tech. Ed. & Voc. Ed. Projects 6000 0.00 0.00 0 0
12. 0.340 Fingerprint 6000 0.00 0.00 0 0
13. 0.345 School Opening 6000 0.00 0.00 0 0
14. 0.550 Insurance Proceeds 6000 500,000 500,000
15. 0.555 Textbooks 6000 40,000 40,000
16. 0.565 Litigation Recovery 6000 200,000 91,000
17. 0.570 Indirect Costs 6000 2,000,000 1,200,000
18. 0.575 Unemployment Insurance 6000 5,000 3,000
19. 0.580 Teacherage 6000 8,000 8,000
20. 0.585 Insurance Refund 6000 0.00 0.00 0 0
21. 0.590 Grants and Gifts to Teachers 6000 0.00 0.00 0 0
22. 0.595 Advertisement 6000 20,000 8,000
23. 0.596 Joint Technical Education 6000 1,800,000 1,800,000
24. 0.639 Impact Aid Revenue Bond Building 6000 0.00 0.00 0 0
25. 0.650 Gifts and Donations-Capital 6000 0.00 0.00 0 0
26. 0.660 Condensation 6000 0.00 0.00 0 0
27. 0.665 Energy and Water Savings 6000 550,000 485,792
28. 0.686 Emergency Deficiencies Correction 6000 0.00 0.00 0 0
29. 0.691 Building Renewal Grant 6000 100,000 0
30. 0.700 Debt Service 6000 11,000,000 6,250,000
31. 0.720 Impact Aid Revenue Bond Debt Service 6000 0 0
32. **INTERNAL SERVICE FUNDS 950-989**
   1. 0.05 Self-Insurance 6000 0.00 0.00 0 0
   2. 0.95 Intergovernmental Agreements 6000 0 0
   3. 0.9 OPEB 6000 0 0
   4. 0.9 Other 6000 0 0

(1) From Supplement, line 10 and line 20, respectively.
(2) Indicate amount budgeted in Fund 500 for M&O purposes

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### Rev. 5/17-FY 2018

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Page 6 of 8
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**CLASSROOM SITE FUND BUDGET LIMIT**

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**UNRESTRICTED CAPITAL BUDGET LIMIT**

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**CALCULATION OF FY 2018 RESTRICTED/UNRESTRICTED FUND AND CLASSROOM SITE FUND BUDGET LIMIT**

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**FY 2018 Classroom Site Fund Budget Limit**

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**FY 2018 Enrollment and Capital Expenditures**

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**FY 2018 Enrollment and Capital Expenditures**

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**FY 2018 Enrollment and Capital Expenditures**

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**FY 2018 Enrollment and Capital Expenditures**

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**FY 2018 Enrollment and Capital Expenditures**

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**FY 2018 Enrollment and Capital Expenditures**

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**FY 2018 Enrollment and Capital Expenditures**

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**FY 2018 Enrollment and Capital Expenditures**

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**FY 2018 Enrollment and Capital Expenditures**

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**FY 2018 Enrollment and Capital Expenditures**

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**Summary of School District's Expectation and Expenditure Report**

- **Total Expenditures**
  - 2000:00 | 2000:00
  - 2000:00 | 2000:00
  - 2000:00 | 2000:00
  - 2000:00 | 2000:00

- **Receipts**
  - 2000:00 | 2000:00
  - 2000:00 | 2000:00
  - 2000:00 | 2000:00
  - 2000:00 | 2000:00

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**Notes:**

- Total Expenditure:
  - Operating Fund
  - Instructional Expenditures
  - Support Services and Facilities
  - Special Education
  - Student Services and Facilities
  - Building or Equipment
  - Other

- Budget FY and Planned FY compare the planned expenditures to the actual expenditures for the fiscal year.

**Version:**

- V002000

**CTD Number:**

- 00012000
DESCRIPTION/JUSTIFICATION:

Attached for the Governing Board's review and approval is the 2017-18 Budget - Revision #1. Changes/Revisions are highlighted. Major Changes/Revisions:

1. **M&O**  
   Revision #1 $84,298,690  
   ADOPTED $82,268,120  
   +$2,030,570  
   Increase of the FY16 Budget Balance Carryforward amount by $1,709,195; Increase in the M&O Revenue Control Limit (RCL) $798,427; Decrease in the General Budget Limit (GBL) -$485,792 to properly account for and pay the Water and Energy Savings Capital Improvements from the proper fund; and Increase of actual Prop 123 funding $8,740.

2. **Unrestricted Capital**  
   Revision #1 $ 2,079,830  
   ADOPTED $ 1,564,013  
   Net increase of $515,817 to ensure adequate budget capacity to pay for anticipated and encumbered capital expenditures for FY18.

3. **Classroom Site Fund**  
   Revision #1 $10,000,628  
   ADOPTED $ 9,779,509  
   Increase of $221,119 based on actual 2017-18 enrollment.

This revision is necessary in order to be in compliance with budget calculation limits imposed by statute. Please note that the 2017-18 Adopted M&O Budget Limit was calculated using the projected 15,258 Average Daily Membership (ADM). The budget presented tonight is based on actual 2017-18 ADM of 15,433. (Our 2016-17 Budget was calculated on the ADM of 15,822 which represented a loss of 389 ADM and $1.5 million in budget capacity). Despite this loss, 2017-18 expenditures will be within the budget limits.

Respectfully request Governing Board approval of the 2017-18 Budget Revision #1 as presented.

POLICY CONSIDERATIONS:
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<th>Description:</th>
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<td>2017-18 Budget Revision #1</td>
<td>Cover Memo</td>
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SUNNYSIDE Unified School District
SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: May 8, 2018
BOARD AGENDA NO.: General Functions #3
TITLE OF AGENDA ITEM: Approval to Exceed Sub-Sections of the 2017-18 M&O Budget
ACTION TYPE: Info/Action
PREVIOUS ACTION OF AGENDA ITEM:
SUBMITTED BY: Hector M. Encinas, Chief Financial Officer

DESCRIPTION/JUSTIFICATION:
The Arizona Department of Education (ADE) recognizes that school districts do not always expend their budgets as proposed/adopted/revised in the budget document. Pursuant to ARS 15-905 (G) - "the Governing Board may authorize the expenditures of monies budgeted within the maintenance and operation section of the budget for any subsection within the section in excess of amounts specified if the expenditures for all subsections of the section do not exceed the amount budgeted as provided in this section".

The "2017-18 Budget - Revision #1" presented to the Governing Board tonight, represents our best estimate of the expenditures within all the subsections. However, if we were to over-expend a sub-section without the Governing Board's approval, any over-expenditure would not be allowable.

Respectfully request Governing Board approval to authorize potential over-expenditures in any sub-section of the M&O budget as allowed by ARS 15-905 (G).

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve the authorization to exceed sub-sections of the 2017-18 M&O Budget as requested.

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No Attachments Available

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MEMORANDUM

MEMO TO: GOVERNING BOARD MEMBERS AND SUPERINTENDENTS
FROM: TORRI ANDERSON, Legislative Committee Chair
DATE: April 5, 2018
SUBJECT: SUBMISSION OF PROPOSED ISSUES FOR CONSIDERATION FOR THE 2019 POLITICAL AGENDA

I look forward to serving as your Legislative Committee Chair as we prepare for the Delegate Assembly and work to create a Political Agenda for the upcoming legislative session. I’m honored to be a part of this important process and look forward to hearing your proposals.

As you know, your input to the Legislative Committee is critical. This year we ask that you take a moment to review the current 2018 Political Agenda and reaffirm your top five priorities. Furthermore, you may submit two additional priorities you would like the Legislative Committee to consider. Click here to submit the form online or here to download the pdf version. Once submitted, these proposals will be compiled by staff and provided to the ASBA Legislative Committee for consideration. The Committee will then create a draft document that will be circulated to all governing boards and superintendents. This draft agenda will be the basis for discussion and final approval at the official Delegate Assembly on Saturday, September 8th. The timeline is as follows:

- Friday, May 11 – Proposed Items Due
- May 17 & 18 Internal strategy meeting
- Friday, June 1 – Legislative Committee meets
- Week of June 18 – Legislative Committee recommendations sent to all governing board members and superintendents
- Saturday, September 8 – Delegate Assembly (Saturday morning following the Law Conference)
- Friday, November 16 – ASBA/AASBO/ASA Legislative Workshop

As a reminder, you should schedule this item on an upcoming Board agenda for discussion. Please remember, only one submission per District and it must reflect the collective will of the Board. These proposals are due by the close of business on Friday, May 11, 2018.

Please plan to have your District Delegate register and attend the 2018 Delegate Assembly on September 8, 2018. This meeting will vote/approve our Arizona School Boards Association legislative agenda for the First Regular Session of the 54th Legislature (and any special meetings).

Arizona’s students need your voice! Don’t forget to register one of your board members to serve as the Delegate for voting on this 2019 Legislative Agenda Action process.

Quality leadership and advocacy for children in public schools
Thank you for your active participation in ASBA. If you have any questions, please call Chris Kotterman, Director of Governmental Relations at 602-254-1100 or 800-238-4701. You can also reach him by email at ckotterman@azsba.org; he is happy to help answer any questions you may have. Once again, all proposals are due by May 11, 2018.
**ISSUES FOR LEGISLATIVE COMMITTEE CONSIDERATION –**

**2019 POLITICAL AGENDA**

The Governing Board of ___________________________ School District presents the following issue(s) to the ASBA Legislative Committee as adopted by the Governing Board on ___________________________.

### Top Five Priorities

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### Additional items for consideration

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Please include the rationale for each proposed item. This will help provide context during the Legislative Committee discussion.

**PLEASE RETURN BY: MAY 11, 2018**

ASBA FAX #: 602.254.1177 OR EMAIL: gmoss@azsba.org

Prefer to complete this form online? [Click here.](#)

www.azsba.org

Quality leadership and advocacy for children in public schools
Adequately and Equitably Fund Public Schools

- Provide additional state funding for nationally competitive salaries to attract, recruit and retain talented teachers.
- Revise the School Finance formula to:
  - Provide a stable revenue source less reliant on the general fund or annual legislative appropriation;
  - Fund the implementation and ongoing costs of AZ standards, assessments and technology;
  - Allow districts the option to operate individual schools for 200-day school years and increase accompanying funding to 8% from 5% to improve student achievement;
  - Establish statewide poverty weights within the school funding formula.
- Fully fund full-day kindergarten and include kindergarten students in the override calculations.
- Renew, expand and improve Prop 301.
- Sufficiently fund market competitive salaries for all non-teaching staff.
- Provide adequate ongoing resources to comply with at least minimum school facility standards to ensure school district equipment and facilities are adequately maintained.
- Restore district additional assistance (DAA) reductions.
- Enact policy that does not unduly discourage local investment in school facilities.
- Eliminate unfunded mandates and administrative burdens.
- Fully fund JTEDs.
- Protect desegregation funding from any cuts or modifications.
- Provide greater equity in funding and access for exceptional student services within the public-school system.
- Adequately fund the cost of student transportation.
- Provide funding for preschool programs.

Uphold, Preserve, and Strengthen Local Control

- Maximize local control and flexibility in managing funds and programs.
- Allow school districts greater flexibility in the divestiture of property to address population and course needs.
- Change "override/budget increase" language to better reflect what voters are being asked to support
- Oppose legislative intrusion on school site budgeting decisions.

Improving Student Outcomes

- Support policy that recognizes and respects teaching as a profession.
- Increase the compulsory attendance age from 16 to 18 years.
- Enact research-based reform of the English Language Learner model of instruction to improve student achievement that does not segregate English Language Learners from English speaking peers, integrates reading, writing and oral language instruction and incorporates multiple assessment measures to demonstrate English proficiency.
- Fully restore 9th grade CTE/JTED eligibility and funding to allow students to explore career fields and/or certification completion.
- Allow JTEDs to service students through the age of 21.

Quality leadership and advocacy for children in public schools
- Establish financial and academic transparency for all institutions that accept public funds.
- Repeal any program that gives public funds for private schools, ESAs & STOs or prevent any future expansion.
- Require comparative classroom spending audits for school districts and all other institutions that accept public funds, and define "classroom spending" as both instructional spending and student support spending.
- Reform current year funding to a system that provides districts with appropriate stable annual budgeting ability and technical reliability.

ASBA leadership and members of the association's Governmental Relations and Legal Services staff guide the political agenda process.

DR. TIMOTHY L. OGLE
Executive Director

LINDA LYON
2018 President

CHRIS KOTTERMAN
Director of Governmental Relations and Public Affairs

Leigh Jensen
Governmental Relations Analyst

CHRIS THOMAS
General Counsel / Associate Executive Director of Legal and Policy Services

OUR MISSION IS TO CULTIVATE EXCELLENCE IN LOCALLY-GOVERNED SCHOOL DISTRICTS.
MEETING OF: May 8, 2018

TITLE OF AGENDA ITEM: Arizona School Board Association (ASBA) Request to Review/Reaffirm and Request of Additional Priorities

ACTION TYPE: Info/Action

PREVIOUS ACTION OF AGENDA ITEM: SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:
The Arizona School Board Association (ASBA) has requested that School District's Governing Board Members review the current 2018 Political Agenda and reaffirm the school district's top five priorities. The district may also submit two additional priorities for the Legislative Committee to consider.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve priorities as the Governing Board Members determine them to be.

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TITLE OF AGENDA ITEM: Request to hold a Special Governing Board Meeting

ACTION TYPE: Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:
Respectfully requesting to hold a Special Governing Board meeting on a date and time to be determined by the Board but held no later than July 20, 2018. This meeting will be pertinent in setting the Performance Goals of the Superintendent for the school year 2018-2019 and discussions of the school year.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve date/time as determined by the Governing Board.

ATTACHMENTS:
Name: Description: Type:
No Attachments Available

CREATION:
Date/Time: 5/3/2018 1:36:16 PM
Department: Superintendent

APPROVALS:
Date/Time: 5/4/2018 10:33 AM
Approval: Approved
Department: Superintendent
MEETING OF: May 8, 2018

TITLE OF AGENDA ITEM: Request for Executive Session

ACTION TYPE: Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:
Personnel, Pursuant to A.R.S. 38-431.03(A)(1)
Discussion or consideration of appointment and/or employment, and/or salaries of the public appointee and/or employees. Discussion or consideration of employment, assignment, appointment, disciplining or resignation of an appointee or employee of the district. Discussions concerning: 1. Challenger Middle School Assistant Principal

ADDITIONAL ITEM INFORMATION:
Personnel, Pursuant to A.R.S. 38-431.03(A)(1)
Discussion or consideration of appointment and/or employment, and/or salaries of the public appointee and/or employees. Discussion or consideration of employment, assignment, appointment, disciplining or resignation of an appointee or employee of the district. Discussions concerning:
1. Challenger Middle School Assistant Principal

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
To approve the Governing Board Members recess into Executive Session for Discussion of Personnel, Pursuant to A.R.S. 38-431.03(A)(1).

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BOARD ACTION ITEM

MEETING OF: May 8, 2018
BOARD AGENDA NO.: General Functions #7

TITLE OF AGENDA ITEM: Results of Executive Session
ACTION TYPE: Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:
The item is placed on the agenda to give Governing Board Members the option, if needed, of taking action as a result of discussion in Executive Session.
1. Naming of new Challenger Middle School Assistant Principal

ADDITIONAL ITEM INFORMATION:
The item is placed on the agenda to give Governing Board Members the option, if needed, of taking action as a result of discussion in Executive Session.
1. Naming of new Challenger Middle School Assistant Principal

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

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MEETING OF: May 8, 2018
TITLE OF AGENDA ITEM: Suggestion for Future Agenda Items
ACTION TYPE: Information
PREVIOUS ACTION OF AGENDA ITEM:
SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:
This item is placed on the agenda to give the Governing Board Members the option to suggest future agenda items

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:
Information item only.

ATTACHMENTS:
Name: Description: Type:
No Attachments Available

CREATION:
Date/Time: Department:
5/1/2018 2:24:39 PM Superintendent

APPROVALS:
Date/Time: Approval: Department:
5/4/2018 10:32 AM Approved Superintendent